

EDWARDSVILLE TOWNSHIP BOARD AGENDA

Glen Carbon Village Hall

151 N. Main Street, Glen Carbon, Illinois

REMOTE MEETING

Join Zoom Meeting <https://zoom.us/j/94922120681?pwd=dzI4YUdLMIJhUzRxYnJ3ckdlc3RUdz09>

Dial In: (312) 626-6799

Meeting ID: 949 2212 0681

Password: 673875

June 24, 2020 – 7:00 P.M.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENTATIONS None

PUBLIC HEARING

PUBLIC COMMENT

CONSENT AGENDA

APPROVAL OF MINUTES Minutes of May 27, 2020 Meeting

APPROVAL OF EXPENDITURES Expenditures –May 15, 2020 – June 12, 2020

List of Bills for Approval

CORRESPONDENCE Madison County Circuit Clerk – May 2020 Fines Report

COMMITTEE REPORTS Facility Planning Committee Meeting – May 28, 2020

ACTION ITEMS **Motion to Approve** – Annual Town Meeting Agenda

Resolution 2020-R14 – Authorizing the Commitment of Funds for

Accrued Time

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NEW BUSINESS

OLD BUSINESS

SUPERVISOR'S COMMENTS

HIGHWAY COMMISSIONER'S COMMENTS

TOWNSHIP ASSESSOR COMMENTS

EXECUTIVE SESSION

ACTION ON ITEMS CONSIDERED IN CLOSED SESSION

ADJOURNMENT

If prospective attendees require an interpreter or other access accommodations, please contact the Township Supervisor's Office at 618-656-0292 no later than 48 hours prior to the commencement of the meeting to arrange accommodations.

**Please contact the Township Supervisor's Office at 618-656-0292
with any questions regarding agenda items.**

Edwardsville Township Meeting Minutes

May 27, 2020

Draft

The meeting of the Edwardsville Township Board was called to order by Supervisor Schulte at 7:08 p.m. at the Glen Carbon Village Hall, 151 N. Main St., Glen Carbon, Illinois. Physically present were Supervisor Schulte, Trustee Duame, Highway Commissioner Picarella, and Clerk Schwind. Trustees Chapman, Hall, Schmidt, and Assessor Klopmeier were connected to the meeting remotely.

Trustee Hall led the Pledge of Allegiance.

PRESENTATION: None

PUBLIC HEARING: None

PUBLIC COMMENT: None

CONSENT AGENDA: Motion to approve **the Consent Agenda, including the minutes for the April 22, 2020 meeting; the authorization of expenditures from April 11, 2020 – May 15, 2020, and the revised list of bills** made by Trustee Duame, seconded by Trustee Schmidt. Motion Passed. Voting “Yes”—Trustees Chapman, Hall, Schmidt, Duame and Supervisor Schulte.

CORRESPONDENCE: The Madison County Circuit Clerk Fine’s Report for April 2020 was distributed. There were no fines collected for Edwardsville Township.

A Notice of Grant Award from the Trees Forever Illinois Recover, Replant & Restore program was distributed to the Board. Edwardsville Township secured an award for \$700 through the program to purchase and plant trees at Edwardsville Township Community Park.

The Madison County Zoning Board of Appeals Public Hearing notice was distributed. A virtual public hearing was held Tuesday, June 9, 2020.

COMMITTEE REPORTS: None

ACTION ITEMS: **Motion to pass Resolution No. 2020-R12 Committing Local Funds for the Renovation and Expansion of Edwardsville Town Hall Facility (Fast – Track Rebuild Illinois Grant Application)** was made by Trustee Hall, seconded by Trustee Chapman. Motion Passed. Voting “Yes”—Trustees Chapman, Hall, Schmidt, Duame, and Supervisor Schulte.

Motion to pass Resolution No2020-R-13 Committing Local Funds for the Renovation and Expansion of Edwardsville Town Hall Facility (Rebuild Illinois Grant Application) was made by Trustee Duame, seconded by Trustee Schmidt. Motion Passed. Voting “Yes”—Trustees Chapman, Hall, Schmidt, Duame, and Supervisor Schulte.

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NEW BUSINESS: None

OLD BUSINESS: None

SUPERVISOR'S COMMENTS: Supervisor Schulte reported Edwardsville Township Community Park currently is closed in accordance with the Governor's Executive Order in response to the COVID-19 pandemic. The Supervisor's office refunded park patrons for all pavilion reservations at the Park through the month of May. In other Park business, Supervisor Schulte noted the grills at Park pavilions have been repaired by Rae's, a company based in Edwardsville. He also noted several applications have been received for open Park Maintenance Worker positions. Two candidates have been interviewed.

Supervisor Schulte reported the plan is to have the Supervisor and Assessor's office staff back in the Town Hall, 300 West Park Street, Edwardsville, Illinois working regular hours Monday through Friday as of June 1, 2020. The SIUE MPA interns will continue working remotely from home until they are released by the University to return to the physical office. Supervisor Schulte stated the interns have been essential to the Township during the pandemic. They have been scheduling IHEAP appointments, assisting with grant applications, refining documents, updating the website, and fielding messages through social media and emails.

Supervisor Schulte reported Graduate Intern Stephanie Cuvar's last day was Friday, May 15. She is now completing a required internship for the second part of her master's degree through museum studies. He noted she was an asset to the Township's team, and she is very much missed. Ms. Cuvar's replacement, Graduate Intern Alan Ayala, started Monday, May 18. It was reported he is acclimating well to his new role.

HIGHWAY COMMISSIONER'S COMMENTS: Highway Commissioner Picarella reported the Edwardsville Township Road and Bridge district is expecting to receive 10 bid packages for the planned Old Alton Road project. The bid opening will take place at 10:30 a.m. Thursday, May 28, 2020.

Highway Commissioner Picarella reported the road crew has been clearing trees from recent storms. The recently purchased bucket truck has been useful in this work. The crew has completed pouring handicapped-accessible concrete pads at park pavilions and painted clear coat in bathrooms.

TOWNSHIP ASSESSOR COMMENTS: None

EXECUTIVE SESSION: Motion to Enter Executive Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body. Possible litigation. No action will be taken. 5 ILCS 120/2(a)(1) and 5 ILCS 120/2(a)(11) was made by Trustee Chapman seconded by Trustee Hall. Motion Passed. Voting "Yes"—Trustees Chapman, Hall, Schmidt, Duame, and Supervisor Schulte.

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Motion to Exit Executive Session motion made by Trustee Duame seconded by Trustee Hall. Motion Passed. Voting “Yes”—Trustees Chapman, Hall, Schmidt, Duame, and Supervisor Schulte.

ACTION ON ITEMS IN COSED SESSION: None

ADJOURNMENT: There being no further business to come before the board, motion was made by Trustee Duame, seconded by Trustee Hall to adjourn. Motion passed at 7:43 p.m.

The next Edwardsville Township Board Meeting will take place at 7 p.m. Wednesday, June 24, 2020 at the Village of Glen Carbon, Village Hall, 151 North Main St., Glen Carbon, Illinois, 62034.

ATTEST _____
TOWN CLERK

LIST OF EXPENDITURES FOR
MAY 16TH, 2020 – JUNE 12TH, 2020
PRESENTED TO THE BOARD MEMBERS
OF THE TOWNSHIP OF EDWARDSVILLE, ILLINOIS
WE THE BOARD MEMBERS OF
EDWARDSVILLE TOWNSHIP,
MADISON COUNTY, ILLINOIS
DO ACKNOWLEDGE AND APPROVE THE
EXPENDITURES HEREIN
THIS 24TH OF JUNE, 2020

01 – TOWN FUND	CHECK #7767 thru CHECK #7773	\$ 13,885.17
02 – PARK FUND	CHECK #7177 thru CHECK # 7182	\$ 2,644.41
03 – G. ASSISTANCE	CHECK #1995 thru CHECK # 1995	\$ 18.12
04 – PAYROLL	CHECK #1370 thru CHECK #1371	\$ 9,080.38
06 – ROAD	CHECK #4366 thru CHECK #4368	\$ 1,675.53
07 – P. ROAD	CHECK #2776 thru CHECK #2776	\$ 9,379.93
08 – ROAD/IMRF	CHECK #ACH thru CHECK #ACH	\$ 0.00
09 – ROAD/SS	CHECK #EFT thru CHECK #EFT	\$ 546.28
10 – TOWN/IMRF	CHECK #ACH thru CHECK #ACH	\$ 0.00
11 – TOWN/SS	CHECK #EFT thru CHECK #EFT	\$ 1,181.52
		\$38,411.34

SUPERVISOR

HIGHWAY COMMISSIONER

BOARD MEMBER

BOARD MEMBER

BOARD MEMBER

BOARD MEMBER

TOWN TRUSTEE CERTIFICATE
Meeting held _____
Town of _____
Delivered to the Town Clerk, and filed
this _____ day of _____
_____ Town Clerk

Edwardsville Township
Check Register
May 16th, 2020 – June 12th, 2020
Town Fund

Check #	Date	Payee	Amount
7767	5/29/20	EXTRA HELP	\$ 129.14
7768	5/29/20	BUILDINGSTARS OPERATIONS, INC	\$ 300.00
7769	5/29/20	CHARTER BUSINESS	\$ 180.41
EFT	5/29/20	PAYROLL CLEARING FUND	\$ 12,604.21
EFT	5/29/20	PAYROLL CLEARING FUND	\$ 21.84
7770	6/1/20	AMEREN IP	\$ 22.89
7771	6/1/20	AMEREN IP	\$ 277.06
7772	6/1/20	REPUBLIC SERVICES	\$ 67.97
7773	6/1/20	CHARTER BUSINESS	\$ 281.65
TOTAL			\$ 13,885.17

Edwardsville Township
Check Register
May 16th, 2020 – June 12th, 2020
Park Fund

Check #	Date	Payee	Amount
EFT	5/29/20	PAYROLL CLEARING FUND	\$ 2,052.40
7177	6/1/20	CHARTER BUSINESS	\$ 84.99
7178	6/1/20	AMEREN IP	\$ 351.19
7180	6/1/20	REPUBLIC SERVICES	\$ 95.83
7182	6/2/20	RALLY FOR RON	\$ 60.00
TOTAL			\$ 2,644.41

Edwardsville Township
Check Register
May 16th, 2020 – June 12th, 2020
General Assistance Fund

Check #	Date	Payee	Amount
1995	5/29/20	G-1008	\$ 18.12
		TOTAL	\$ 18.12

Edwardsville Township
Check Register
May 16th, 2020 – June 12th, 2020
Payroll Fund

Check #	Date	Payee	Amount
EFT	5/19/20	HSA BANK	\$ 25.00
EFT	5/27/20	TOWN FUND	\$ 2,052.40
EFT	5/29/20	EXTRA HELP	\$ 240.00
ACH	5/29/20	EXTRA HELP	\$ 4,569.53
ACH	5/29/20	EXTRA HELP	\$ 2,107.87
1370	6/1/20	AMERICAN FAMILY LIFE INS	\$ 21.58
1371	6/1/20	NCPERS - IL IMRF	\$ 64.00
TOTAL			\$ 9,080.38

Edwardsville Township
Check Register
May 16th, 2020 – June 12th, 2020
Road Fund

Check #	Date	Payee	Amount
EFT	5/29/20	PAYROLL CLEARING FUND	\$ 1,260.00
4366	6/1/20	VILLAGE OF GLEN CARBON	\$ 32.97
4367	6/1/20	AMEREN IP	\$ 257.39
4368	6/1/20	AT & T	\$ 125.17
TOTAL			\$ 1,675.53

Edwardsville Township
Check Register
May 16th, 2020 – June 12th, 2020
Permanent Road Fund

Check #	Date	Payee	Amount
EFT	5/29/20	PAYROLL CLEARING FUND	\$ 7,089.31
EFT	5/29/20	PAYROLL CLEARING FUND	\$ 8.53
ACH	5/29/20	BLUE CROSS BLUE SHIELD OF IL	\$ 1,907.08
2776	6/1/20	AMEREN IP	\$ 375.01
TOTAL			\$ 9,379.93

Edwardsville Township
Check Register
May 16th, 2020 – June 12th, 2020
Road/SS Fund

Check #	Date	Payee	Amount
EFT	5/29/20	PAYROLL CLEARING FUND	\$ 546.28
		TOTAL	\$ 546.28

Edwardsville Township
Check Register
May 16th, 2020 – June 12th, 2020
Town/SS Fund

Check #	Date	Payee	Amount
EFT	5/29/20	PAYROLL CLEARING FUND	\$ 1,181.52
TOTAL			\$ 1,181.52

LIST OF BILLS FOR APPROVAL
PRESENTED TO THE BOARD MEMBERS OF
EDWARDSVILLE TOWNSHIP

WE THE BOARD MEMBERS OF
EDWARDSVILLE TOWNSHIP,
MADISON COUNTY, ILLINOIS
DO ACKNOWLEDGE, APPROVE AND
ORDER PAYMENT OF THE BILLS HEREIN
THIS 24TH DAY OF JUNE, 2020

Town Fund	\$2,539.83
Park Fund	\$2,593.38
General Assistance Fund	\$0.00
Payroll Fund	\$0.00
Road Fund	\$2,068.52
Permanent Road Fund	\$1,057.61
Building Fund	\$0.00
TOTAL	\$8,259.34

SUPERVISOR

HIGHWAY COMMISSIONER

BOARD MEMBER

BOARD MEMBER

BOARD MEMBER

BOARD MEMBER

TOWN TRUSTEE CERTIFICATE
Meeting held _____ Town of _____
Delivered to the Town Clerk, and filed this _____ day of _____
_____ Town Clerk

Vendor Name	Amount Due
<u>Town Fund</u>	
ALERT ELECTRIC - FIXED BATHROOM OUTLET	\$ 103.26
CARDMEMBER SERVICES - (SUPR) - OFFICE SUPPLIES, RACKSPACE, MAILING OF GRANTS	\$ 699.00
CARDMEMBER SERVICES - (ASSR) - OFFICE SUPPLIES & PICTURES	\$ 290.91
EDWARDSVILLE GLASS - PLEXIGLASS	\$ 114.00
HOME DEPOT - FINANCE CHARGE	\$ 3.06
MCT - (ASSR) - COMPUTER CHARGES	\$ 131.68
QUILL - (SUPR) - OFFICE SUPPLIES	\$ 584.88
ROTTLER PEST CONTROL - QUARTERLY	\$ 55.00
TONYA GENOVESE - LEGAL SERVICES - MAY	\$ 500.00
WILLIAMS OFFICE PRODUCTS - B/W & COLOR COPIES	\$ 58.04
	\$ 2,539.83

<u>Park Fund</u>	
CARDMEMBER SERVICES - VOLLEYBALL NET, GLOVES, SAFETY GLASSES, ETC	\$ 269.66
CASSENS - REPLACE FRONT GRILLE	\$ 402.85
CASUAL TEES - WORK SHIRTS	\$ 180.00
GEORGE ALARM - EBURG 7.1.20-9.30.20	\$ 152.91
MARKS APPLIANCE - NEW FRIDGE	\$ 499.00
MIDWEST OCCUPTIONAL - NEW HIRE DRUG TEST	\$ 90.00
NAPA AUTO PARTS - FILTER & BATTERY	\$ 238.97
NU WAY - NAIL STAKE W/HOLES	\$ 548.88
PERM. ROAD FUND - GASOLINE & DIESEL	\$ 121.13
VERIZON WIRELESS - MONTHLY SERVICE	\$ 89.98
	\$ 2,593.38

<u>Road Fund</u>	
DUTCH HALLOW - HAND SANITIZER	\$ 117.00
EDWARDSVILLE INTELLIGENCER - BID	\$ 318.27
TONYA GENOVESE - LEGAL SERVICES - JULY	\$ 500.00
TOWN FUND - BOOKKEEPING SERVICE - JUNE	\$ 950.00
VERIZON WIRELESS - MONTHLY SERVICE	\$ 183.25
	\$ 2,068.52

<u>Perm. Road Fund</u>	
M&M SERVICE - GASOLINE & DIESEL	\$ 913.28
NAPA AUTO PARTS - REPAIR OF MACHINERY	\$ 111.98
WOODY'S MUNICIPAL - REPAIR	\$ 32.35
	\$ 1,057.61

**MARK VON NIDA
MADISON COUNTY CLERK OF THE CIRCUIT COURT
EDWARDSVILLE, ILLINOIS**

RECEIVED Monthly Report - General Account
Collection from Traffic, Misdemeanor, Ordinance Violation, Conservation Violation, and Felony Cases

FOR: May 2020

JUN 09 2020

Edwardsville Township

	FINE	DUI FINE	DRUG FINE	SUPR VEH	ECITATION	FTA WARRANT	AGY AUTO EXPUNGE	LOC AGY 19	TRANS SAFETY
Alton	2,213.30	0.00	0.00	90.15	62.00	0.00	10.00	575.84	0.00
Bethalto	447.81	350.00	50.00	0.00	12.00	0.00	0.00	164.00	0.00
Collinsville	2,808.68	600.00	589.00	31.74	34.00	0.00	0.00	191.00	0.00
East Alton	403.47	0.00	0.00	0.00	10.00	0.00	0.00	106.00	0.00
Edwardsville	6,161.45	1,774.00	0.00	100.00	68.00	0.00	0.00	635.00	0.00
Fairmont City	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Glen Carbon	1,643.11	600.00	0.00	0.00	30.00	0.00	0.00	192.00	0.00
Godfrey	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Granite City	2,263.47	706.86	0.00	100.00	54.00	0.00	0.00	366.00	0.00
Grant Fork	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Hamel	73.43	0.00	0.00	0.00	8.00	0.00	0.00	116.00	0.00
Hartford	500.07	350.00	0.00	0.00	4.00	0.00	0.00	48.00	0.00
Highland	5,147.88	0.00	0.00	40.00	22.00	0.00	0.00	183.00	0.00

**MARK VON NIDA
MADISON COUNTY CLERK OF THE CIRCUIT COURT
EDWARDSVILLE, ILLINOIS**

**Monthly Report - General Account
Collection from Traffic, Misdemeanor, Ordinance Violation, Conservation Violation, and Felony Cases**

FOR: May 2020

	FINE	DUI FINE	DRUG FINE	SUPR VEH	ECITATION	FTA WARRANT	AGY AUTO EXPUNGE	LOC AGY 19	TRANS SAFETY
CSX Railroad	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
City of Madison O.W.	87.00	0.00	0.00	0.00	2.00	0.00	0.00	10.00	0.00
M.E.A.T.T.F.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Southern Illinois College	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTALS:	37,632.56	5,510.86	1,784.38	783.94	564.00	420.00	10.00	5,022.84	0.00

Mark Von Nida
Clerk of the Circuit Court

BY: _____

EDWARDSVILLE TOWNSHIP
Facility Planning Committee
Virtual Meeting
Thursday, May 28, 2020 –9:00 AM

Draft

1. Call to Order
 - a. The meeting was called to order at 9:07 a.m. by Chairman Matt Chapman via Zoom.
 - b. Committee members present – Chairman Matthew Chapman, Committee Members Brian Paul, Jaime Henderson, and Edwardsville Township Supervisor Fred Schulte.
Others present – Edwardsville Township Assessor Judy Klopmeier, Deputy Assessor Jessi Englemann, Edwardsville Township Clerk Dave Schwind, Edwardsville Township Administrator Beth Behrhorst, Edwardsville Township Board Members Kathie Duame and Kevin Hall, Architect Joel Hall from Henderson Associates Architects, and Citizen Kenny Krumeich.

2. Public Comment: Trustee Hall asked whether putting the building and renovation project on hold in anticipation of any state grant funding would be worth the delay. Chairman Chapman explained the project would not be delayed until the Township finds out the status of its state grant applications. He explained work that could be done in preparation for the start of the project could commence, while the Township waits to find out whether the project will be funded. Mr. Krumeich, 205 McKinley Ave., Edwardsville, Illinois, addressed the committee, asking if a meeting room will be included. Chairman Chapman explained that if the Township receives state grant money to support the project, a meeting room addition will be included. If no state funding is awarded, the Township will move forward with the planned renovation and expansion without a meeting room.

3. Committee Objectives: Chairman Chapman asked Mr. Henderson and Mr. Hall, both of Henderson Associates Architects to present the building renovation and expansion plan with the addition of a board room, pending state funding through one of three state grants for which the Township will apply through the Rebuild Illinois program.

Chairman Chapman asked Administrator Behrhorst to explain the state grant opportunities potentially available for the Town Hall building renovation and expansion plan.

4. Action Items: Chairman Chapman asked Mr. Henderson and Mr. Hall to contract with an environmental firm to begin mold and asbestos testing of the Town Hall Facility. Supervisor Schulte will work with Henderson Associates to identify dates during which time the testing can take place. As this will be at a cost of less than is required for prior board approval, per the Edwardsville Township Purchase Policy.

5. Next Committee Meeting: To Be Determined.

6. Adjournment:
 - a. Motion to adjourn was made by Trustee Chapman seconded by Committeeman Paul
 - b. Meeting adjourned at 10:26 a.m.

ATTEST _____

TOWN CLERK

EDWARDSVILLE TOWNSHIP ANNUAL TOWN MEETING

Tuesday, July 21, 2020

7:00 P.M.

Glen Carbon Senior Center
157 N. Main Street, Glen Carbon, Illinois 62034

AGENDA

- I. Call to Order
- II. Welcome
- III. Pledge of Allegiance
- IV. Election and Swearing in of Moderator
- V. Action Items
 - a. Reading by Clerk and Acceptance
of the Minutes from the 2019 Annual Town Meeting
 - b. Distribution by Clerk and Acceptance
of the Annual Financial Statement
 - c. Motion to hold next Annual Town Meeting
on April 13, 2021 at 7:00 p.m.
- VI. Adjournment

If prospective attendees require an interpreter or other access accommodations, please contact the Township Supervisor's Office at 618-656-0292 no later than 48 hours prior to the commencement of the meeting to arrange accommodations.

Edwardsville Township
300 West Park, Edwardsville, Illinois 62025
618-656-0292

RESOLUTION NO. 2020-R14

A RESOLUTION COMMITTING FUNDS FOR ACCRUED TIME

WHEREAS, Edwardsville Township, Madison County, Illinois, is a Township operating under and pursuant to the Illinois Township Code; and

WHEREAS, the Governmental Accounting Standards Board (GASB) Statement No. 54 defines committed fund balances as funds that are constrained for specific purposes that are internally imposed by the government through formal action of the highest level of decision making authority; and

WHEREAS, GASB Statement No. 54 requires a resolution stating the amount and purpose of committed fund balances; and

WHEREAS, the Township Board has through its Budget and Appropriation Ordinance appropriated funds for the payment of accrued vacation and sick time owed to separating employees; and

WHEREAS, the Township Board desires to adopt this resolution to commit those funds for such purposes.

NOW, THEREFORE, BE IT RESOLVED by the Township Board of Edwardsville, Madison County, Illinois as follows:

SECTION 1: The above cited recitals are incorporated herein by reference.

SECTION 2: In the current Fiscal Year 2020/2021, the Township Board will designate an amount of \$2,000.00 of the Town General Fund as a “committed fund balance” to be used specifically for the payment of accrued vacation and sick time owed to separating employees.

SECTION 3: In the event of a conflict between the terms of this Resolution and any other Resolution of the Township the terms of the Resolution shall govern.

SECTION 4: In the event that any term or provision hereof is found or determined to be invalid, the invalid portion shall be deemed stricken here from and the remainder shall be in full force and effect.

SECTION 5: This resolution shall be in full force and effect immediately after its passage and approval.

Motion was made by _____, seconded by _____
that the Resolution be adopted and approved by _____ Ayes and _____ Nays.

PASSED BY THE TOWNSHIP BOARD OF EDWARDSVILLE TOWNSHIP, MADISON COUNTY, ILLINOIS, IN REGULAR AND PUBLIC SESSION THIS 24TH DAY OF JUNE, 2020.

ATTEST:

APPROVED:

Township Clerk

Township Supervisor