

EDWARDSVILLE TOWNSHIP BOARD AGENDA

Glen Carbon Village Hall
151 N. Main St., Glen Carbon, Illinois

March 25, 2020– 7:00 P.M.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENTATIONS

Main Street Community Center

Sara Berkbigler, Executive Director

PUBLIC HEARING

None

PUBLIC COMMENT

CONSENT AGENDA

APPROVAL OF MINUTES

Minutes of February 26, 2020 Meeting

APPROVAL OF EXPENDITURES

Expenditures – February 15, 2020 - March 13, 2020
List of Bills for Approval

CORRESPONDENCE

Madison County Circuit Clerk – February 2020 Fines Report

COMMITTEE REPORTS

Facility Planning Committee

March 6, 2020

ACTION ITEMS

Motion to Approve – Annual Town Meeting Agenda

Motion to Approve – Service Agreement with KS Lawn Service

Motion to Approve – Building Expansion and Renovation Project

Contract with Henderson Associates Architects, Inc.

Motion to Approve – Special Event Permit for St. Andrew's

Episcopal: Pavilion #1, June 7, 2020 – Church Picnic

Resolution 2020-R06 – Authorizing a Service Contract with the
Main Street Community Center

Resolution 2020-R07 – Setting Meeting Dates and Location for
Township Board of Edwardsville Township

Resolution 2020-R08 - Authorizing a Contract with SIUE
(Town Intern)

Resolution 2020-R09 - Authorizing a Contract with SIUE
(Park Intern)

Road and Bridge Resolution 2020-R01 – Authorizing the Purchase
of One (1) Used Bucket Truck Not to Exceed \$35,000

NEW BUSINESS

OLD BUSINESS

SUPERVISOR’S COMMENTS

HIGHWAY COMMISSIONER’S COMMENTS

TOWNSHIP ASSESSOR COMMENTS

EXECUTIVE SESSION

ACTION ON ITEMS CONSIDERED IN CLOSED SESSION

ADJOURNMENT

If prospective attendees require an interpreter or other access accommodations, please contact the Township Supervisor’s Office at 618-656-0292 no later than 48 hours prior to the commencement of the meeting to arrange accommodations.

**Please contact the Township Supervisor’s Office at 618-656-0292
with any questions regarding agenda items.**

Main Street

Community Center

People. Programs. Possibilities.



Presentation to Edwardsville Township

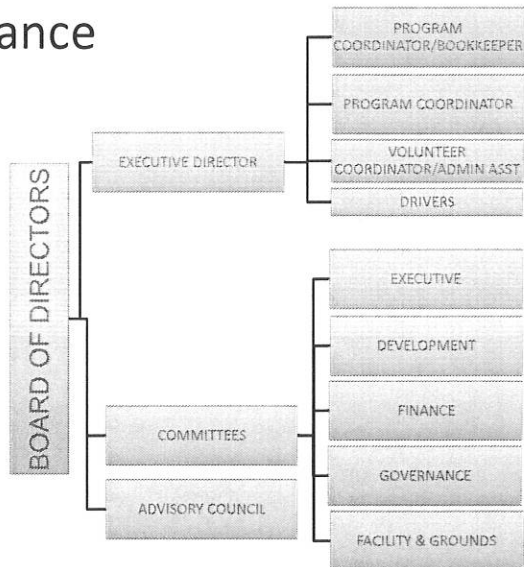
Wednesday, March 25, 2020 7:00pm

Board Governance

Kathie Duame, President
 Kristen Pfund, Vice President
 Sarah Goldammer, Co-Secretary
 Natasha Howard, Co-Secretary
 Kevin Doak, Treasurer

Jack Burns
 Christa Guilbeault
 Elsie Jackson
 Dave Leggitt
 Gina McNabney
 Greg Mefford
 Bev Meyer
 Dave Schwind
 David Werner
 LaVernn Wilson

The board meets on the fourth Thursday
 of every other month at 3:15 p.m.



ORGANIZATIONAL STRUCTURE



Advisory Council

Kevin Babb, Esquire

Richard Hampton, *Director of Financial Affairs, SIUE*

Stephen Hansen, *SIUE, Retired*

Duane Jones, Financial Representative, *COUNTRY Financial*

Carol Keene, Past Board President, *SIUE Retired*

John McCracken, Attorney, *Goldenberg Heller Antognoli & Rowland, P.C.*

Honorary Members

Mayor Hal Patton, *City of Edwardsville*

Mayor Rob Jackstadt, *Village of Glen Carbon*

Supervisor Fred Schulte, *Edwardsville Township*

Pastor John Roberts, *Eden Church*

ORGANIZATIONAL STRUCTURE



MISSION

Our mission is to provide a broad range of programs and services that help people over 50 remain healthy, engaged and independent.



We are in the business of building SUPERAGERS!

PROGRAM OVERVIEW



NUTRITION PROGRAMS



Congregate Meals

Served Tuesdays and Fridays 11:00am-12:30pm

Home-Delivered Meals

Served Monday-Friday to Ed-Glen residents
Currently 30 Clients in Edwardsville & Glen Carbon

STL Food Bank Senior Supplement "Basket of Hope"

Started in June 2017:

37 clients at Center (pick up/delivered), 23 May Bldg.

Requirements: 60 yrs of age & 130% federal poverty level

PROGRAM OVERVIEW

Main Street
Community Center

TRANSPORTATION PROGRAM



Door-to-Door Transportation

Edwardsville residents 60(+)

Locations in Edwardsville, Glen Carbon & Maryville

*Transport to grocery store, medical appointments,
pharmacy, personal care appointments, Center
activities, visit friends and family, and more.*

PROGRAM OVERVIEW

Main Street
Community Center

EDUCATION PROGRAMS



ESCAPE Day Trips*

Very popular program with day trips, although cost-prohibitive to many due to the cost of motor coach transportation.

Book Clubs – Daytime and Evening

Book Clubs meet every month to discuss the monthly selection and its relationship with current events, societal systems, politics and more.

Revolving Art Exhibits

Center displays local artists' work throughout the year.

AARP Technology Classes

In partnership with AARP, offering a series of classes on technology including smart phones, tablets, digital pictures, social media and online shopping.

Pen Pal Program

Senior pals are paired with Junior Pals from a local elementary school to exchange letters throughout the school year. Pals meet at an end-of-the-year reception.

Write Your Own Story

Participants receive weekly writing prompts to express their memories on paper. The class shares their stories with one another and occasionally hosts a public reading.

PROGRAM OVERVIEW

Main Street
Community Center

HEALTH SCREENING PROGRAMS



Bi-Monthly Blood Pressure Screenings

Offered at the Community Center location two times per month by an RN who makes recommendations for nutrition, exercise and follow up with physician

Health Fairs Planned for 2020

Three (3) Health Fairs are planned:
MSCC, May Building & Eden Village

Funded by Junior Service Club of Edwardsville-Glen Carbon, AARP & corporate sponsors:

*Health Vendors & Screenings
Health Professional Presentations and Q & A
Healthy snacks and nutritional information*

PROGRAM OVERVIEW

Main Street
Community Center

INFO & ASSISTANCE PROGRAMS



AARP Safe Driving Course

8-hour course offered three (3) times a year, some insurance discounts apply. Taught by AARP volunteer.

Rules of the Road Review Course

2-hour course offered four (4) times a year. Taught by Illinois Secretary of State employee.

Benefit Access, SHIP, SHAP, and LIHEAP

Monthly office hours for Township Outreach Coordinator to assist area citizens with these programs.

Warm Neighbors Cool Friends

Monthly by appointment. Assistance for those of lower-moderate income.

Dine & Discover Presentations*

Programs to provide information and coping resources for seniors.

PROGRAM OVERVIEW

Main Street
Community Center

INFO & ASSISTANCE PROGRAMS



Paralegal Assistance

Monthly office hours held by a paralegal from the Land of Lincoln Legal Aid.

AARP Tax Assistance

AARP volunteers assist seniors in preparing their federal and state income taxes free of charge by appointment.

Madison County Homeless Connect Partner

Serve as a pick up location for Madison County's Homeless Connect Day each year. In process of being trained to collect information on the homeless who visit the Center so we can refer them to appropriate services as needed.

2-1-1 Agency

Referrals to area resources using 2-1-1 information online and on phone.

PROGRAM OVERVIEW

Main Street
Community Center

RECREATION PROGRAMS



Exercise Classes

Stretch & Move, Tai Chi, Walking Club and A Matter of Balance

Dancing

Square Dancing, Senior Prom and Seasonal Dances

Puzzles & Games

Puzzle Room, BINGO, Bunco, Pokeno, Pinochle, Contract Bridge, Duplicate Bridge, Euchre, Darts, and Billiards

Socialization

Dining with Friends, Coffee and Newspaper

PROGRAM OVERVIEW

Main Street
Community Center

RECREATION PROGRAMS



GROUP TRAVEL

Day Trips on Motor Coach*

*All day trips to restaurants, performances and sites within 2 hours of Edwardsville (8-10 hours) – 14 planned for 2020
City of Edwardsville sponsors 6, asking Township to sponsor 8**

5 Overnight Trips on Motor Coach

2020 Plans include: Miami-Key West, FL; Ireland; Paducah Quilt Trip, Boston & New York City

PROGRAM OVERVIEW

Main Street
Community Center

Dine & Discover

Sponsored by Edwardsville Township



Day Trips

- 16 per year
- Plans for 2020 include:

Irish Trip to Dogtown, Miss Jubilee at the Sheldon, Cardinals v. Padres Day Game, St. Louis Arch & Cruise, Grants Farm, Spirit of Peoria Riverboat Cruise, Federal Reserve Bank & Courthouse Tour, Stages STL – La Cage Aux Folles, Scott Air Force Base Tour, Cardinals v. Cubs game, Amish Country, Haunted Tales of Alton Tour, River Road Trip, St. Louis Symphony Christmas Concert.

PROGRAM OVERVIEW



Dine & Discover

Sponsored by Edwardsville Township

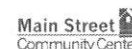


Assistance Programs at the Center

- 10 per year (increased by 4)
- Plans for 2020 include:

*A Visit by Mary Todd Lincoln
How to Prepare for the Loss of a Loved One (To be rescheduled)
Filling Your Bucket List on a Fixed Income
Fraud Abuse Protection
Music Feeds the Soul – Patsy Cline Tribute & Trivia
Fresh Air & Exercise – Picnic & Yard Games
Home Safety Planning
All You Want to Know about Medicare
Avoiding Isolation & the Winter Blues
Holiday Sing-a-Long*

PROGRAM OVERVIEW



COVID-19 RESPONSE



Service Interruption

Suspended Social & Group Activities – Effective March 12 Until Further Notice

Health Screenings, Educational Programs, and Recreational Programs

Continued Essential Programs – Effective March 12 Until Further Notice

Home-Delivered Meals with Supplemental Pantry Items

Senior Commodity Food Box Distribution

Transportation

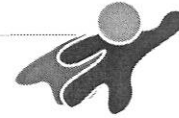
Limited Transportation Hours – Effective March 23 Until Further Notice

Offering transportation by appointment three (3) hours/day, Mon-Fri

COVID-19 PANDEMIC

Main Street
Community Center

Working Budget FY2020



Public Grants: Restricted		\$32,000	Program Contributions	\$31,000
ACT Contract	5,000		Food Service	\$30,000
Title XX	27,000		Facility Rental	\$4,000
Public Grants: Unrestricted		\$80,000	Sales	\$7,500
City of Edwardsville	40,000		Interest Income	\$250
Edwardsville Township	15,000			
Village of Glen Carbon	10,000			
United Way	15,000			
Private/Corporate Grants		\$22,000	TOTAL INCOME	\$284,750
Friends		\$50,000		
Miscellaneous Donations		\$3,000		
Fundraising Events		\$25,000		

FINANCIAL SUMMARY

Main Street
Community Center

Working Budget FY2020

Personnel Expenses	\$133,200	Professional Fees	\$5,000
Payroll Tax	\$10,650	Building & Grounds	\$10,000
Insurance	\$7,500	Utilities	\$13,000
Travel Expense/Mileage	\$1,000	Marketing and Fundraising	\$5,500
Staff Development	\$1,000	Dues, Fees, Subscriptions	\$600
General Operational Expenses	\$21,000	Miscellaneous	\$1,000
Furniture & Equipment	\$3,000	Contingency Fund	\$10,000
Program Expenses	\$6,300	Depreciation Expense	\$14,000
Food Service Expenses	\$30,000		
Transportation	\$12,000	TOTAL EXPENSES	\$284,750

FINANCIAL SUMMARY

Funding Request

Total Amount Requested: \$15,000

- \$1,500 Kitchen Supplies – Home & Congregate Meals
- \$ 200 Program Supplies
- \$7,300 Program Staff Expenses
- \$6,000 Dine & Discover Program Sponsorship
In-Center Programs and Regional Field Trips

FUNDING REQUEST



Thank you
for your continued support.

Questions?

Main Street 
Community Center

People. Programs. Possibilities.

Main Street 
Community Center

Edwardsville Township Meeting Minutes

February 26, 2020

Draft

The meeting of the Edwardsville Township Board was called to order by Supervisor Schulte at 7:01 P. M. at the Glen Carbon Village Hall, 151 N. Main St., Glen Carbon, Illinois. Present were Supervisor Schulte, Trustees Chapman, Hall, Schmidt, and Duame, Highway Commissioner Picerella, and Clerk Schwind. Assessor Klopmeier was absent.

Highway Commissioner Picerella led the Pledge of Allegiance.

PRESENTATION: None

PUBLIC HEARING: None

PUBLIC COMMENT: None

CONSENT AGENDA: Motion to approve **the Consent Agenda, including the minutes for the January 22, 2020 meeting; the authorization of expenditures from January 11, 2020 – February 14, 2020, and the revised list of bills** made by Trustee Schmidt, seconded by Trustee Duame. Motion Passed. Voting “Yes”—Trustees Chapman, Hall, Schmidt, Duame and Supervisor Schulte.

CORRESPONDENCE: The Madison County Zoning Board of Appeals Public Hearing Notice for Tuesdays, February 4 and 25, 2020 was distributed.

The Madison County Circuit Clerk Fine’s Report for January 2020 was distributed.

A thank you letter to the Township from the family of Bettie Lou Lindley in appreciation for condolences sent was distributed.

COMMITTEE REPORTS: Facility Planning Committee Chairman Chapman reported the next meeting of the committee will take place at 9 a.m. Friday, March 6 in the Village of Glen Carbon Police Department Conference Room.

ACTION ITEMS: **Motion to Approve a Special Event Permit for Rally for Ron** was made by Trustee Chapman, seconded by Trustee Hall. Motion passed. Voting “Yes”—Trustees Chapman, Hall, Schmidt, Duame, and Supervisor Schulte.

Motion to Approve a Special Event Permit for Metro Community Church was made by Trustee Duame, seconded by Trustee Schmidt. Motion passed. Voting “Yes”—Trustees Chapman, Hall, Schmidt, Duame, and Supervisor Schulte.

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Motion to Approve a Special Event Permit for the Col. Benjamin Stephenson House was made by Trustee Duame, seconded by Trustee Chapman. Motion passed. Voting “Yes”—Trustees Chapman, Hall, Schmidt, Duame, and Supervisor Schulte.

Motion to Approve FY 2020 -2021 Budget and Appropriations for Edwardsville Township for Posting Purposes Only made by Trustee Schmidt, seconded by Trustee Duame. Motion passed. Voting “Yes”—Trustees Chapman, Hall, Schmidt, Duame, and Supervisor Schulte.

Motion to Approve FY 2020 -2021 Budget and Appropriations for Edwardsville Township Road and Bridge for Posting Purposes Only made by Trustee Hall, seconded by Trustee Chapman. Motion passed. Voting “Yes”—Trustees Chapman, Hall, Schmidt, Duame, and Supervisor Schulte.

Motion to Seek Bids for the Resurfacing of the Tennis Courts at Edwardsville Township Community Park made by Trustee Hall, seconded by Trustee Schmidt. Motion passed. Voting “Yes”—Trustees Chapman, Hall, Schmidt, Duame, and Supervisor Schulte.

Motion to Pass Resolution 2020 -R05 – Committing Funds for Accrued Time made by Trustee Hall, seconded by Trustee Duame. Motion passed. Voting “Yes”—Trustees Chapman, Hall, Schmidt, Duame, and Supervisor Schulte.

NEW BUSINESS: None

OLD BUSINESS: None

SUPERVISOR’S COMMENTS: Supervisor Schulte reminded the Board and those required to complete Statement of Economic Interest (SOEI) filings that the deadline is May 1, 2020. The Madison County Clerk’s office is expected to send the information by mail and email in mid-March. Supervisor Schulte noted those who are required to complete the filings may reach out to the Administrator if they need help filing their SOEI.

Supervisor Schulte reported the February Lunch and Learn workshop on Foster Care and Adoption Resources held at Wang Gang was successful, with 30 people in attendance. He added the next Lunch and Learn workshop on Immigration Resources will be held Wednesday, March 18, 2020 at Bella Milano.

The Crocker Neighborhood Gardens Association has received an ENERGI grant from the City of Edwardsville to support the beautification of downtown Edwardsville between Benton, Monroe, West Park and Schwarz streets. The organization will be painting a flowerpot in front of the Edwardsville Town Hall Saturday March 21. Supervisor Schulte noted board members are welcome to come to the Town Hall that morning to have their picture taken and participate in the planting event.

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Supervisor Schulte reported that Sara Berkbigler, executive director of Main Street Community Center, will be attending the March board meeting to again request Edwardsville Township's support. Supervisor Schulte said funding has been provided each year for the last several years to support services for area seniors, including nutrition and travel programs.

Supervisor Schulte presented the Quarterly Financial Report.

HIGHWAY COMMISSIONER'S COMMENTS: Snow Removal has gone well so far. Highway Commissioner Picarella noted the bank along Old Alton Road has started sliding. He stated he had thought rip rapping would take care of the situation; however, he will be meeting with the Madison County Engineer to discuss to what extent work will be required to stabilize the situation.

TOWNSHIP ASSESSOR COMMENTS: Supervisor Schulte reported Assessor Klopmeier was unable to attend the February board meeting. He read a report from the Assessor, which indicated the homestead cards are coming into the office daily. Her report noted half of the cards have already been returned. Assessor Klopmeier's report noted help wanted ads have been posted on Facebook and the Township website. She has received nine applications and scheduled interviews for all nine applicants. She conducted three interviews and plans to make a final decision in the next few weeks.

EXECUTIVE SESSION: None

ADJOURNMENT: There being no further business to come before the board, motion was made by Trustee Duame, seconded by Trustee Schmidt to adjourn. Motion passed at 7:36 PM.

The next Edwardsville Township Board Meeting will be at 7:00 p.m. Wednesday, March 25 2020 at the Village of Glen Carbon, Village Hall, 151 North Main Street, Glen Carbon, Illinois, 62034.

ATTEST _____
TOWN CLERK

LIST OF BILLS FOR APPROVAL
PRESENTED TO THE BOARD MEMBERS OF
EDWARDSVILLE TOWNSHIP

WE THE BOARD MEMBERS OF
EDWARDSVILLE TOWNSHIP,
MADISON COUNTY, ILLINOIS
DO ACKNOWLEDGE, APPROVE AND
ORDER PAYMENT OF THE BILLS HEREIN
THIS 25TH DAY OF MARCH, 2020

Town Fund	\$19,350.98
Park Fund	\$55,819.99
General Assistance Fund	\$160.14
Payroll Fund	\$0.00
Road Fund	\$12,125.62
Permanent Road Fund	\$8,978.44
Building Fund	\$390.00
TOTAL	\$96,825.17

SUPERVISOR

HIGHWAY COMMISSIONER

BOARD MEMBER

BOARD MEMBER

BOARD MEMBER

BOARD MEMBER

TOWN TRUSTEE CERTIFICATE	
Meeting held _____	
Town of _____	
Delivered to the Town Clerk, and filed	
this _____	day of _____
_____ Town Clerk	

<u>Vendor Name</u>	<u>Amount Due</u>
<u>Town Fund</u>	
ALERT ELECTRIC - REPAIR ON TOWNHALL	\$ 150.00
CARDMEMBER SERVICES - (SUPR) - LUNCH N LEARN & OFFICE SUPPLIES	\$ 797.47
CINTAS - FIRST AID REPLENISHED	\$ 43.36
INTELLIGENCER - RENEWAL & ANNUAL TOWN MEETING	\$ 300.34
MAIN STREET COMMUNITY CENTER - PARTNERSHIP 2020-2021	\$ 15,000.00
MCT - (ASSR) - COMPUTER CHARGES	\$ 131.68
QUILL - OFFICE SUPPLIES	\$ 429.92
ROTTLER PEST SOLUTIONS - COMM PEST CONTROL QUARTERLY	\$ 55.00
SAGE - RENEWAL	\$ 1,679.95
TONYA GENOVESE - LEGAL SERVICES - MARCH	\$ 500.00
TOWNSHIP CLERK OF IL - DUES	\$ 30.00
WILLIAMS OFFICE PRODUCTS - B/W & COLOR COPIES	\$ 233.26
	\$ 19,350.98

<u>Park Fund</u>	
CAPITAL DEVELOPMENT - REIMBURSEMENT	\$ 41,649.28
CARDMEMBER SERVICES - (ROAD) - WREATH	\$ 28.30
CARDMEMBER SERVICES - (SUPR) - AED RENEWAL	\$ 149.99
MIDWEST OCCUPATIONAL - AUDIO TESTING	\$ 28.00
ROAD FUND - REIMBURSEMENT FOR CARRIE	\$ 6,719.25
PERM ROAD - REIMBURSEMENT FOR CARRIE	\$ 5,134.50
PERM. ROAD FUND - GASOLINE & DIESEL	\$ 268.78
SCHULTE SUPPLY - MAIN WATER LINE	\$ 1,747.62
VERIZON WIRELESS - MONTHLY SERVICE	\$ 94.27
	\$ 55,819.99

<u>General Assistance</u>	
CARDMEMBER SERVICES - TRAINING & MEALS	\$ 110.14
ILLINOIS TOWNSHIP OF ASSOCIATION - MEMBERSHIP	\$ 50.00
	\$ 160.14

<u>Road Fund</u>	
AED SUPERSTORE - WALL CABINET	\$ 154.00
CARDMEMBER SERVICES - RESTROOM SUPPLIES & TRAINING	\$ 179.40
CARDMEMBER SERVICES (SUPR) - AED RENEWAL & OFFICE SUPPLIES	\$ 159.97
CITY OF EDWARDSVILLE - SHARE OF TAXES	\$ 3,955.37
EDWARDSVILLE DOOR - REPLACEMENT	\$ 2,445.26
EDWARDSVILLE GLASS - REPLACEMENT	\$ 858.92
NU WAY - PRESSURE WASHER & INJECTOR & RUBBER BOOTS	\$ 1,963.34
TONYA GENOVESE - LEGAL SERVICES - APRIL	\$ 500.00
TOWN FUND - BOOKKEEPING SERVICE - MARCH	\$ 950.00
VERIZON WIRELESS - MONTHLY SERVICE	\$ 168.29
VILLAGE OF GLEN CARBON - SHARE OF TAXES	\$ 791.07
	\$ 12,125.62

<u>Perm. Road Fund</u>	
AUTO TIRE CARE - NEW TIRE	\$ 222.48
BLUFF CITY MINERALS - 756	\$ 407.69
CHRIST BROS - COLD MIX	\$ 779.45
ERB EQUIPMENT - FILTERS	\$ 505.48
MICK'S GARAGE - TRUCK INSPECTIONS	\$ 33.00
MIDWEST OCCUPATIONAL - ADIO TESTS	\$ 84.00
NU WAY - PRESSURE WASHER	\$ 1,920.48
PARK FUND - REIMBURSEMENT FOR KYLE	\$ 1,990.26
TWM - FRISBY LANE	\$ 2,199.00
WARNING LITES - SIGNS	\$ 771.50
WOODY'S MUNICIPAL SUPPLY CO - HOES & STUDS	\$ 65.10
	\$ 8,978.44

<u>BUILDING FUND</u>	
FARMER ENVIRONMENTAL SERVICES - ASBESTOS INSPECTION	\$ 390.00
	\$ 390.00

LIST OF EXPENDITURES FOR
 FEBRUARY 15TH, 2020 – MARCH 13TH, 2020
 PRESENTED TO THE BOARD MEMBERS
 OF THE TOWNSHIP OF EDWARDSVILLE, ILLINOIS
 WE THE BOARD MEMBERS OF
 EDWARDSVILLE TOWNSHIP,
 MADISON COUNTY, ILLINOIS
 DO ACKNOWLEDGE AND APPROVE THE
 EXPENDITURES HEREIN
 THIS 25TH DAY OF MARCH, 2020

01 – TOWN FUND	CHECK #7693 thru CHECK #7709	\$ 21,931.57
02 – PARK FUND	CHECK #7121 thru CHECK # 7140	\$ 6,583.84
03 – G. ASSISTANCE	CHECK #1971 thru CHECK # 1979	\$ 9,940.67
04 – PAYROLL	CHECK #1363 thru CHECK #1364	\$ 15,486.59
06 – ROAD	CHECK #4320 thru CHECK #4330	\$ 894.49
07 – P. ROAD	CHECK #2723 thru CHECK #2736	\$ 19,398.12
08 – ROAD/IMRF	CHECK #ACH thru CHECK #ACH	\$ 1,959.21
09 – ROAD/SS	CHECK #EFT thru CHECK #EFT	\$ 1,019.58
10 – TOWN/IMRF	CHECK #ACH thru CHECK #ACH	\$ 3,533.45
11 – TOWN/SS	CHECK #EFT thru CHECK #EFT	\$ 2,293.95

\$83,041.47

 SUPERVISOR

 HIGHWAY COMMISSIONER

 BOARD MEMBER

 BOARD MEMBER

 BOARD MEMBER

 BOARD MEMBER

TOWN TRUSTEE CERTIFICATE
Meeting held _____ Town of _____
Delivered to the Town Clerk, and filed this _____ day of _____
_____ Town Clerk

Edwardsville Township
 Check Register
 February 15th, 2020 – March 13th, 2020
 Town Fund

Check #	Date	Payee	Amount
7693	2/20/20	CHARTER BUSINESS	\$ 173.87
7694	2/20/20	BUILDINGSTARS OPERATIONS, INC	\$ 300.00
7695	2/20/20	EXTRA HELP	\$ 141.84
7696	2/20/20	CITY OF EDWARDSVILLE	\$ 156.93
EFT	2/28/20	PAYROLL CLEARING FUND	\$ 56.28
EFT	2/28/20	PAYROLL CLEARING FUND	\$ 8,109.92
7706	3/2/20	AMEREN IP	\$ 284.20
7707	3/2/20	AMEREN IP	\$ 27.01
7708	3/2/20	CHARTER BUSINESS	\$ 272.88
7709	3/2/20	REPUBLIC SERVICES	\$ 70.26
EFT	3/2/20	ACCRUED TIME OFF	\$ 2,000.00
EFT	3/13/20	PAYROLL CLEARING FUND	\$ 8,937.92
EFT	3/13/20	PAYROLL CLEARING FUND	\$ 1,343.20
EFT	3/13/20	PAYROLL CLEARING FUND	\$ 57.26
TOTAL			\$ 21,931.57

Edwardsville Township
Check Register
February 15th, 2020 – March 13th, 2020
Park Fund

Check #	Date	Payee		Amount
7121	2/20/20	VERIZON WIRELESS	\$	90.34
7123	2/20/20	CINTAS CORP	\$	157.25
7124	2/20/20	CITY OF EDWARDSVILLE	\$	1,100.75
EFT	2/26/20	PAYROLL CLEARING FUND	\$	1,729.00
7135	3/2/20	CHARTER BUSINESS	\$	84.99
7136	3/2/20	REPUBLIC SERVICES	\$	186.43
7138	3/2/20	AMEREN IP	\$	80.02
7139	3/2/20	AMEREN IP	\$	545.63
7140	3/2/20	CINTAS CORP	\$	125.80
EFT	3/13/20	PAYROLL CLEARING FUND	\$	1,887.36
EFT	3/13/20	PAYROLL CLEARING FUND	\$	596.27
			TOTAL	\$ 6,583.84

Edwardsville Township
 Check Register
 February 15th, 2020 – March 13th, 2020
 General Assistance Fund

Check #	Date	Payee	Amount
1971	2/20/20	LOYALTY INN MARYVILLE	\$ 99.98
1972	2/20/20	SCHNUCKS MARKETS, INC	\$ 264.27
1973	2/21/20	ANTHONY GIBSON	\$ 245.00
EFT	2/26/20	PAYROLL CLEARING FUND	\$ 3,872.91
1974	2/27/20	GENERAL ASSISTANCE TRAINING INSTITUTE	\$ 150.00
1975	2/28/20	SCHNUCKS MARKETS, INC	\$ 264.48
1976	3/4/20	G-1008	\$ 12.26
1977	3/10/20	CHRISTINE DOTY	\$ 104.08
1978	3/12/20	VILLAGE OF GLEN CARBON	\$ 39.52
1979	3/12/20	G-1008	\$ 12.26
EFT	3/13/20	PAYROLL CLEARING FUND	\$ 3,872.91
EFT	3/13/20	PAYROLL CLEARING FUND	\$ 1,003.00
TOTAL			\$ 9,940.67

Edwardsville Township
 Check Register
 February 15th, 2020 – March 13th, 2020
 Payroll Fund

Check #	Date	Payee		Amount
ACH	2/19/20	HSA BANK	\$	25.00
ACH	2/19/20	IMRF	\$	2,040.62
ACH	2/28/20	EXTRA HELP	\$	240.00
ACH	2/28/20	EXTRA HELP	\$	1,989.50
ACH	2/28/20	EXTRA HELP	\$	4,326.78
1363	3/2/20	NCPERS - IL IMRF	\$	64.00
1364	3/2/20	AMERICAN FAMILY LIFE INS	\$	21.58
ACH	3/13/20	EXTRA HELP	\$	240.00
ACH	3/13/20	HSA BANK	\$	25.00
ACH	3/13/20	EXTRA HELP	\$	4,526.23
ACH	3/13/20	EXTRA HELP	\$	1,987.88
TOTAL			\$	15,486.59

Edwardsville Township
Check Register
February 15th, 2020 – March 13th, 2020
Road Fund

Check #	Date	Payee		Amount
4320	2/20/20	VERIZON WIRELESS	\$	168.29
4321	2/20/20	VILLAGE OF GLEN CARBON	\$	61.56
4331	2/28/20	AMEREN IP	\$	484.82
4329	3/2/20	AT & T	\$	146.31
4330	3/2/20	VILLAGE OF GLEN CARBON	\$	33.51
			TOTAL	\$ 894.49

Edwardsville Township
Check Register
February 15th, 2020 – March 13th, 2020
Permanent Road Fund

Check #	Date	Payee		Amount
2737	2/20/20	EXTRA HELP	\$	68.50
2738	2/24/20	REPUBLIC SERVICES	\$	1,176.59
EFT	2/26/20	PAYROLL CLEARING FUND	\$	39.80
EFT	2/26/20	PAYROLL CLEARING FUND	\$	7,876.33
EFT	2/28/20	BLUE CROSS BLUE SHIELD OF IL	\$	1,907.08
2749	3/2/20	AMEREN IP	\$	421.41
EFT	3/13/20	PAYROLL CLEARING FUND	\$	7,868.66
EFT	3/13/20	PAYROLL CLEARING FUND	\$	39.75
			TOTAL	\$ 19,398.12

Edwardsville Township
Check Register
February 15th, 2020 – March 13th, 2020
Road/IMRF Fund

Check #	Date	Payee	Amount
EFT	2/27/20	IMRF	\$ 1,959.21
TOTAL			\$ 1,959.21

Edwardsville Township
Check Register
February 15th, 2020 – March 13th, 2020
Road/SS Fund1

Check #	Date	Payee	Amount
EFT	2/27/20	PAYROLL CLEARING FUND	\$ 510.09
EFT	3/13/20	PAYROLL CLEARING FUND	\$ 509.49
		TOTAL	\$ 1,019.58

Edwardsville Township
Check Register
February 15th, 2020 – March 13th, 2020
Town/IMRF Fund

Check #	Date	Payee	Amount
EFT	2/27/20	IMRF	<u>3,533.45</u>
TOTAL			\$ 3,533.45

Edwardsville Township
Check Register
February 15th, 2020 – March 13th, 2020
Town/SS Fund

Check #	Date	Payee	Amount
EFT	2/26/20	PAYROLL CLEARING FUND	\$ 1,109.24
EFT	3/13/20	PAYROLL CLEARING FUND	\$ 1,184.71
		TOTAL	\$ 2,293.95

RECEIVED

MAR 17 2020

MARK VON NIDA
MADISON COUNTY CLERK OF THE CIRCUIT COURT
EDWARDSVILLE, ILLINOIS

Edwardsville Township

Monthly Report - General Account
Collection from Traffic, Misdemeanor, Ordinance Violation, Conservation Violation, and Felony Cases

FOR: February 2020

	FINE	DUI FINE	DRUG FINE	SUPR VEH	ECITATION	FTA WARRANT	AGY AUTO EXPUNGE	LOC AGY 19	TRANS SAFETY
Alton	7,754.59	1,338.00	229.00	183.00	205.00	910.00	0.00	2,108.16	0.00
Bethalto	1,493.35	0.00	7.49	0.00	42.00	140.00	0.00	574.00	0.00
Collinsville	4,681.29	774.00	0.00	60.00	90.00	0.00	0.00	914.00	0.00
East Alton	936.36	50.00	0.00	20.00	52.00	70.00	0.00	702.00	0.00
Edwardsville	3,666.49	3,210.00	0.00	40.00	144.64	210.00	0.00	1,624.00	0.00
Fairmont City	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Glen Carbon	2,425.47	1,059.80	0.00	20.00	62.00	70.00	10.00	838.00	0.00
Godfrey	425.00	0.00	0.00	0.00	0.00	0.00	0.00	23.00	0.00
Granite City	4,560.93	690.00	0.00	202.82	128.00	420.00	0.00	995.00	0.00
Grant Fork	100.00	0.00	0.00	0.00	2.00	0.00	0.00	10.00	0.00
Hamel	151.17	0.00	0.00	0.00	28.00	0.00	0.00	596.00	0.00
Hartford	826.00	0.00	0.00	0.00	6.00	0.00	0.00	33.00	0.00
Highland	2,982.09	392.50	0.00	20.00	24.00	70.00	0.00	243.00	0.00

**MARK VON NIDA
MADISON COUNTY CLERK OF THE CIRCUIT COURT
EDWARDSVILLE, ILLINOIS**

**Monthly Report - General Account
Collection from Traffic, Misdemeanor, Ordinance Violation, Conservation Violation, and Felony Cases**

FOR: February 2020

	FINE	DUI FINE	DRUG FINE	SUPR VEH	ECITATION	FTA WARRANT	AGY AUTO EXPUNGE	LOC AGY 19	TRANS SAFETY
CSX Railroad	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
City of Madison O.W.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
M.E.A.T.T.F.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Southern Illinois College	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTALS:	55,848.64	8,393.41	1,307.00	1,000.32	1,627.64	4,690.00	40.00	21,476.16	0.00

Mark Von Nida
Clerk of the Circuit Court

BY: _____

EDWARDSVILLE TOWNSHIP
Facility Planning Committee
Glen Carbon Police Department Community Room
Thursday, March 6, 2020 –9:00 AM

Draft

1. Call to Order
 - a. The meeting was called to order at 9:02 a.m. by Chairman Matt Chapman at the Village of Glen Carbon Police Department – Conference Room, Glen Carbon, IL.
 - b. Committee members present – Chairman Matthew Chapman, Committee Member Jaime Henderson and Supervisor Fred Schulte.
Others present – Trustee Kathie Duame, Deputy Assessor Jessica Englemann, Clerk Dave Schwind, Administrator Beth Behrhorst, Reporter Chuck Bolinger.

2. Public Comment: None

3. Committee Objectives: Chairman Chapman asked Jamie Henderson of Henderson Associates Architects, Inc. to present the findings from the Township’s recent geotechnical survey conducted by Quality Testing and Engineering Inc. of O’Fallon. Mr. Henderson discussed the findings and implications of those findings as they relate to the Township’s planned Town Hall renovation and expansion project. QTE’s examination of the sinkhole on the west side of the Township building was caused by an old well that had not been properly excavated prior to filling. A boiler unit from the early 1900s was removed from the hole. Farmer Environmental tested the boiler and determined there was no asbestos in the unit. The boiler was properly disposed of and the remnants inside the hole were removed. The QTE report called for the excavation of the old well and the removal of contents within it. Chairman Chapman requested that Supervisor Schulte contact Highway Commissioner Danny Picarella to coordinate the excavation of the well by Edwardsville Township Road and Bridge staff, working closely with a QTE geotechnical representative onsite to examine what is removed. Mr. Henderson explained the geotechnical survey confirmed the Township would need to disconnect and move existing utility lines during the renovation and expansion project, which would lead to an unavoidable disruption in electric, water, and sewer utility services. He noted the estimated length of disruption in services is unknown at this time. Mr. Henderson also reported the City of Edwardsville has authorized the Township to continue using the handicapped parking and regular parking spaces on the Johnson Street side of the current building.

4. Action Items: Chairman Chapman asked Mr. Henderson to prepare a contract for the proposed building renovation and expansion plan to be presented at the Edwardsville Township board meeting in March for consideration.

5. Next Committee Meeting: To Be Determined.

6. Adjournment:
 - a. Motion to adjourn was made by Trustee Chapman seconded by Supervisor Schulte.
 - b. Meeting adjourned at 9:57 AM CDT.

ATTEST _____

TOWN CLERK

EDWARDSVILLE TOWNSHIP ANNUAL TOWN MEETING

Tuesday, April 14, 2020
7:00 P.M.

Village of Glen Carbon Police Department Community Room
149 N. Main Street, Glen Carbon, Illinois 62034

AGENDA

- I. Call to Order
- II. Welcome
- III. Pledge of Allegiance
- IV. Election and Swearing in of Moderator
- V. Action Items
 - a. Reading by Clerk and Acceptance
of the Minutes from the 2019 Annual Town Meeting
 - b. Distribution by Clerk and Acceptance
of the Annual Financial Statement
 - c. Motion to hold next Annual Town Meeting
on April 13, 2021 at 7:00 p.m.
- VI. Adjournment

If prospective attendees require an interpreter or other access accommodations, please contact the Township Supervisor's Office at 618-656-0292 no later than 48 hours prior to the commencement of the meeting to arrange accommodations.

Edwardsville Township
300 West Park, Edwardsville, Illinois 62025
618-656-0292

Agreement for Lawn Care Service

An agreement to provide lawn care services by KS Lawn Service, located at 614 Roanoke Drive, Edwardsville, Illinois 62025 for Edwardsville Township located at 300 West Park, Edwardsville, Illinois (hereinafter referred to as "Customer").

KS Lawn Service and Customer agree as follows:

1. The initial term of this Agreement shall be from April 1, 2020 through March 31, 2021.
2. KS Lawn Service will provide lawn care services as described in the attached specifications which are hereby made a part of this agreement. Such services will be performed at 300 West Park, Edwardsville, Illinois.
3. All lawn care services rendered under this agreement will be performed by Kyle Schreiber, owner of KS Lawn Service. KS Lawn Service will carry public liability insurance and will furnish Customer will proof of such insurance.
4. KS Lawn Service will provide weekly lawn service which will include mowing, edging, and blowing at 300 West Park beginning April 1, 2020 and concluding upon notice from Edwardsville Township.
5. In consideration of the performance by KS Lawn Service of the lawn care services set forth above, Customer will pay KS Lawn Service \$45.00 for weekly service, billed monthly by KS Lawn Service.
6. Any services to be performed by KS Lawn Service for Customer which are outside of the specifications of this agreement are subject to additional charges which are to be agreed upon between the parties. Such agreement will be in writing.
7. This agreement may be canceled during its original term by either party by giving thirty days written notice of cancellation. This written notice shall be made by registered mail.
8. In the event of termination of the agreement, final payment will be payable five (5) days from such date of termination.
9. KS Lawn Service agrees to furnish all equipment, tools and paraphernalia necessary for the performance of the duties. Customer warrants asbestos, hazardous materials, hazardous waste materials and indemnify and hold harmless KS Lawn Service from any and all liability for its personnel's exposure to such hazardous or harmful conditions.

KS Lawn Service

Customer – Edwardsville Township

By: _____

By: _____

Date: _____

Date: _____



HENDERSON
ASSOCIATES
ARCHITECTS

March 19, 2020

Fred Schulte – Township Supervisor
Edwardsville Township
300 West Park St.
Edwardsville, IL 62025

Re: Edwardsville Township Renovation and Addition
Professional Services Proposal

Henderson Associates Architects (HAA) is pleased to submit our Professional Services Proposal to assist the township in the design and execution of the planned renovation and addition project.

Project Understanding

We understand the project to consist of constructing a new 2100sf slab on grade addition on the existing 2400sf one story building with a basement, with associated site work per the design sketches dated January 10, 2018. The Project will enlarge the office space to accommodate the Township offices and the Assessor's office, both currently occupying the existing building which have been outgrown.

Scope of Work

Pre-Design

- Review the existing building program and confirm that it is still accurate and modify as necessary to reflect what we may have learned over the past few years of planning.
- Finalize Program and get approved.
- Review the Environmental report by Farmer environmental to determine if it will affect our renovation. React as necessary.
- Perform accurate field verification of the existing building
- Review the ADA deficiencies to include in the renovation
- Coordinate with the City on Life Safety and parking lot design.
- Start conversations with Utility providers for new/relocated services.

Design

Once the Programming has been finalized and approved, HAA will revise the floor plan incorporating any changes to the program, reduction of square footage if possible. Prepare new Design drawings (beyond conceptual) for review and approval. Design drawings to include:

- Site Plan

- Basement Plan (existing)
- Floor Plan with Addition
- Building Elevations
- Building section
- Outline specifications.
- One exterior rendering for the township's use

Construction Documents

Once the Design has been review and approved by the board, HAA and our team will prepare complete Construction Documents (CD's) to be used for permitting, bidding and construction. Construction Documents will include, but not limited to:

Civil engineering

- Site plan showing parking and accessibility routes
- Parking lot grading and details
- Site grading
- Site design elements

Structural Engineering

- Foundation Plan
- Foundation Details
- Framing plan if necessary
- Steel columns and beam designs if necessary

Architectural

- Demolition drawings
- Phasing plan with directions
- Floor plans of existing and new construction
- Building Elevations
- Building section(s)
- Wall Sections and details
- Interior finishes and casework design
- Door and window schedules and details.
- "Com Check" for energy code
- Specification including front end with Bidders information

Bidding and Negotiations

Upon completion of CD's, we will provide the following:

- Submit drawings and the permit application to the City of Edwardsville for permitting
- Prepare an Invitation to Bidders for advertising the project.
- Provide drawings for the clearing houses for bidders (SIBA, Dodge Reports)
- Provide electronic drawings and specifications for contractors to bid, from our dropbox
- Have drawings available to purchase from Snow Printing in Belleville.
- Conduct a "Pre-Bid" conference at the building.
- Receive Bids, evaluate and make a recommendation to the Board.

Construction Administration

After the project has been awarded, HAA proposes to provide Construction Administration services as outlined. Additional CA services can be available. We would agree upon an acceptable scope of work.

- Assist in preparing the AIA contract with the selected GC.
- Conduct a "Pre Bid" meeting with the selected GC and their major subcontractors.
- Review all shop drawings and submittals
- Available for contractor questions
- Review monthly pay application
- Attend monthly pay application meeting on site.
- Perform initial punch list at each phase with a final punch list of the project.
- Assist in project close out.

Scope of Services

We propose the following Team and Services.

Architect	Henderson Associates Architects
Structural Engineer	Dream Runners
Civil Engineer	CMT
MEP Engineer	303 rd Engineering

Services available, but not included in this Scope of Services

- Geotechnical testing and reporting (previously completed by QTE)
- Environmental Testing and Reporting (we've previously used Farmer Environmental)
- Landscape Design (beyond what the City will require for permitting)
- Furniture and Fixture selection
- Architectural renderings beyond what is proposed

Schedule

We anticipate approximately three months for completing the design and preparing construction documents for bidding and permitting. We suggest one month to bid and select a GC, and anticipate the construction to take 6 – 8 months.

Fees

Based on the proposed scope of work and the anticipated construction cost of \$1.2 million, we propose a fee in the range of \$96,000, which is 8% of the anticipated construction cost. These fees can be broken down as follows:

Fees through permitting/Bidding and Negotiations

Architectural and Structural Design	\$57,000
Civil Engineering	\$ 7,000
MEP Engineering	<u>\$ 8,000</u>
	\$72,000

Fees for Construction Administration

Architectural and Structural	\$19,000
Civil engineering	\$ 2,500
MEP engineering	<u>\$ 2,500</u>
	\$24,000

Our fees are governed by our attached Terms and Conditions. We will invoice monthly based on the work completed. We will invoice reimbursable expenses at 1.1 times their actual cost. The bulk of the reimbursable costs will be for printing, where you should budget approximately \$2,000

Should you find this proposal acceptable, please sign and return one copy of the proposal to be used as an exhibit with our AIA contract that we will prepare to be used as our agreement.

Thank you for the opportunity to submit our proposal to assist the completion of the planned project, which we have been working on for the past few years. The completed project should provide a fully accessible, professional facility to serve the community and your constituents for years to come.

Respectfully,



Jamie Henderson – Principal
Henderson Associates Architects

Accepted: _____

Date: _____

Terms and Conditions

1. This fee proposal is predicated on these terms and conditions. Any deviation from these terms and conditions will require adjustment to the proposed fee structure.
2. Reimbursable Expenses: In addition to the proposed fees, we will invoice for reimbursable expenses that we incur including blueprint, copies, travel, telephone costs, and postage/delivery at one and one-tenth their actual cost. Typically, reimbursable expenses do not exceed 6% of the base architectural fee.
3. Project Billing: Invoices are issued monthly; payment for invoices is due within thirty days of receipt. Interest for late payment shall be charged at a rate of 1% percent of amount due for each month the amount remains past due.
4. Construction Administration: Due to the highly variable nature of construction administrative (CA) services, the proposed fee for CA (if stated) is an estimate and not a Not-to-Exceed amount. CA services (if required) will be performed at the attached standard Hourly Fee Schedule rates. The client will be notified when the remaining fee is within 10% of the estimated amount. No further services beyond the estimate will be performed until authorized to proceed at the standard Hourly Fee Schedule rates beyond the estimated fee.
5. If Construction Administration (CA) is omitted from the contract, Henderson Associates Architects is not responsible for changes made to the overall project design or discrepancies within the construction documents that are not agreed upon by Henderson Associates Architects and the client prior to construction.
6. Client assistance and consulting in any dispute or possible dispute between parties, where Henderson Associates Architects is not a direct dispute party, is not included in the base fee and can be performed at the standard Hourly Fee Schedule rates, when authorized by the client in writing.
7. When the project is extended beyond an agreed upon schedule, through no fault of Henderson Associates Architects, additional fees shall be warranted, and negotiated with the client.
8. The attached standard Hourly Fee Schedule rates apply to the present calendar year and are subject to a 5% yearly escalation, to occur annually on January 1st.
9. Client approval of formal submittal packages is required before proceeding with any subsequent phase.
10. Revisions that occur after contract defined phases of the project, when documents have been approved by the client, are subject to additional fees billable at the standard Hourly Fee Schedule rates. Revisions are generally defined as changes affecting previously approved design schemes.
11. Any services deemed by Henderson Associates Architects to be in addition to the contract services, shall be brought to the attention of the client prior to proceeding with such services. Upon amendment agreement, Henderson Associates Architects will proceed with the additional services.
12. Changes to project permitting parameters or requirements by authorities after contract execution may require additional fees, and will need to be negotiated.
13. Services performed by Henderson Associates Architects are limited to our area of expertise.
14. Professional liability insurance coverage requested for limits higher than HAA policy limits will be at an additional cost plus a 5% administrative markup above the raw premium cost of the additionally requested coverage.
15. Neither party shall be liable to the other for any consequential damages incurred due to the fault of the other party.
16. The limitation of liability of HAA to the Client for any cause or combination of causes resulting from the Services rendered hereunder shall be, in total amount, limited to the fees paid under this Agreement or \$50,000, whichever is greater.
17. Neither the Client nor HAA will assign or transfer its interest in this Agreement without the written consent of the other. HAA, however, does reserve the right to subcontract any portion of the Services. Nothing in this Agreement shall be construed as creating any rights, benefits, or causes of actions for any third party against either HAA or the Client.
18. HAA agrees to perform services in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances. HAA makes no other

warranties, express or implied, under this Agreement or otherwise, in connection with these Professional Services.

19. This proposal is valid for 60 days; after which, a revised proposal can be provided at client's request.

20. Hourly Fee Schedule

Principal	\$138.00/hour
Architect	\$101.00/hour
Project Manager	\$ 95.00/hour
Project Architect/designer	\$90.00/hour
Technical Support I	\$85.00/hour
Technical Support II	\$69.00/hour
Clerical	\$48.00/hour

SPECIAL EVENT PERMIT

Edwardsville Township Community Park
6368 Center Grove Road, Edwardsville, IL 62025

Applicant Name: _____ Date of Birth: 1 / 1

Address: St. Andrew's Episcopal Church, 406 Hillsboro Ave. Edwardsville, IL 62025
(Home address = 230 N. Kansas St. Edwardsville, IL 62025)

Phone # () _____ Cell # () 5125

Email: _____

IL Driver's License # _____ (must include copy of driver's license)

Organization/Business Name*: St. Andrew's Episcopal Church IRS 501(c) Tax Exempt # _____

Organization Address: 406 Hillsboro Ave

Event: Parish Picnic Date Requested for Event: 6 / 7 / 2020

Actual Event Time: 12:00 am TO 4:00 am Expected # of attendees: 60-80

Time in Park (including set up and tear down): 12:00 am TO 4:00 am

*Please note: No Alcohol or Amplified Sound is Permitted in the Park

HOLD HARMLESS AGREEMENT

THE APPLICANT IS RESPONSIBLE FOR INFORMING THE GROUP MEMBERS OF THEIR DUTIES AND RESPONSIBILITIES UNDER POLICIES AND PROCEDURES.

1. It is understood that participants unconditionally release and waive any and all claims, liabilities, and causes of action and agree to defend, indemnify, and hold harmless Edwardsville Township, and its employees, Board of Trustees, and agents from all claims, demands, losses, expenses (including attorney's fees), damages, liabilities and actions arising out of or resulting from use of this facility.
2. Applicants willful misrepresentation of any fact contained in the application shall constitute grounds for the Township to, without prior notice or inquiry of any kind, immediately deny any permit sought by applicant or, without any prior notice or inquiry of any kind, cancel, revoke, or rescind any permit that may have been approved and granted to applicant hereunder.
3. The undersigned has read the foregoing application and has completed the same to the best of his or her information and belief, and the undersigned has full and complete authority to so do and to execute the same in his or her represented capacity.
4. Each group shall be fully responsible for leaving the facility in the same physical condition in which the facility was found. The expenses resulting from any damage or undue maintenance to the facility shall be charged to the applicant. Failure to meet any monetary obligations beyond the reservation fee within thirty (30) days of billing will be cause for cancellation of future privileges and for legal action, including all costs incurred by Edwardsville Township for collection.
5. Each group shall be fully responsible for any and all repairs and/or damages made to Edwardsville Township Community Park equipment and grounds arising out of or resulting from use of this facility and for the replacement of stolen equipment.
6. Alcohol is prohibited on all park property.
7. I have read, understand, and agree to comply with all the rules, regulations, policies, and fee schedules, as set forth by Edwardsville Township.
8. I agree to be responsible for the conduct of the group in and about the facilities in use, for the control and containment of noise, litter and damage beyond ordinary wear and tear, which may occur while using the premises.
9. I further agree that the use of the requested facilities shall be in accordance with Policies and Procedures, local ordinances, and all valid laws of the State of Illinois.

AT I am over 18 years of age.

AT I agree to adhere to all policies set forth by Edwardsville Township.

AT I acknowledge that all information, to the best of my knowledge, provided on this form is truthful.

**Applicant must initial all statements above.

Applicant Signature: [Signature] Date: 3/9/2020

Office Use Only

Special Event Permit Fee Paid; Date _____ Card _____ Cash _____ Check # _____

Facility Reservation Forms Received/Paid (if needed); Received by: _____

Approved; Date: _____; Confirmation Mailed by: _____

#1

6/7

Edit order

Screen Options

Order updated.

Order #8433 details

Payment via PayPal. Paid on 03/10/2020 @ 9:53 am.
Customer IP: 96.35.22.10

General


Date created: 2020-02 @ 13 : 58
Address: St. Andrew's Episcopal No shipping address set.

Status: Email address:

Customer:

St. Andrews

Order actions

Item	Cost	Qty	Total
 Pavilion 1 - Resident	\$102.00	x 1	\$102.00

Booking
#8432
06/07/2020
Type: Pavilion 1
[View booking](#)

Total: \$102.00

This order is no longer editable.

- Dashboard
- Jetpack
- Posts
- Media
- Links
- Pages
- Comments
- Feedback
- WooCommerce
- Orders 12
- Reports
- Settings
- Status
- Extensions
- Products
- Bookings
- Appearance
- Plugins 2
- Users
- Tools
- Settings
- Collapse menu



Edwardsville Township

6368 Center Grove Road Mar 9, 2020
Edwardsville, IL 62025-3233 8:47 AM
(618) 656-0292
<http://www.edwardsvilletownship.com>

PURCHASE

Receipt vHNS

Special Event Permit	\$50.00
----------------------	---------

Total	\$50.00
-------	---------

Check	\$50.00
-------	---------

Ck #550

Return Policy: Fees will be refunded, or applied to a future reservation, for inclement weather or cancellation of your reservation 4 weeks in advance. Weather related refunds must be requested within 5 business days of the reservation date.

RESOLUTION NO. 2019-R06

**A RESOLUTION AUTHORIZING A SERVICE CONTRACT
WITH THE MAIN STREET COMMUNITY CENTER**

WHEREAS, The Board of Trustees of Edwardsville Township wishes to provide elderly residents of the Township with social services; and

WHEREAS, Section 60 ILCS 1/85-13 of the Illinois Compiled Statutes permits Townships to enter into contractual relationships with non-profit organization to provide social services to the poor and aged; and

WHEREAS, the Main Street Community Center provides programming and services to elderly residents of Glen Carbon and Edwardsville.

NOW, THEREFORE, BE IT RESOLVED by the Township Board of Edwardsville, Madison County, Illinois as follows:

SECTION 1: That the Board of Trustees of Edwardsville Township will enter into a service contract with the Main Street Community Center to provide recreational and nutritional programs for the elderly residents of Edwardsville Township from April 1, 2020 to March 31, 2021.

SECTION 2: That the Board of Trustees of Edwardsville Township will agree to pay a total of \$15,000.00 due April 1, 2020.

Motion was made by _____, seconded by _____
that the Resolution be adopted and approved by _____ Ayes and _____ Nays.

**PASSED BY THE TOWNSHIP BOARD OF EDWARDSVILLE TOWNSHIP, MADISON
COUNTY, ILLINOIS, IN REGULAR AND PUBLIC SESSION THIS 25th OF MARCH, 2020.**

ATTEST:

APPROVED:

Township Clerk

Township Supervisor

RESOLUTION NO. 2020-R07

**A RESOLUTION SETTING MEETING DATES FOR
THE TOWNSHIP BOARD OF EDWARDSVILLE TOWNSHIP**

WHEREAS, the Edwardsville Township Board shall set the Regular Board Meeting Dates for the year.

NOW, THEREFORE, BE IT RESOLVED by the Township Board of Edwardsville, Madison County, Illinois as follows:

SECTION 1: That the following dates have been set as the Edwardsville Township Board Meeting Dates for the 2020-2021 year:

May 27, 2020	Regular Board Meeting
June 24, 2020	Regular Board Meeting
July 22, 2020	Regular Board Meeting
August 26, 2020	Regular Board Meeting
September 23, 2020	Regular Board Meeting
October 28, 2020	Regular Board Meeting
November 18, 2020	Regular Board Meeting
December 16, 2020	Regular Board Meeting
January 27, 2021	Regular Board Meeting
February 24, 2021	Regular Board Meeting
March 24, 2021	Regular Board Meeting
April 13, 2021	<i>Annual Town Meeting</i>
April 28, 2021	Regular Board Meeting

SECTION 2: That the regular board meetings will be held at the Glen Carbon Village Hall, 151 N. Main St., Glen Carbon, Illinois at 7:00 p.m.

SECTION 2: That the Annual Town Meeting will be held at the Glen Carbon Police Department Community Room, 149 N. Main St., Glen Carbon, Illinois at 7:00 p.m.

Motion was made by _____, seconded by _____ that the Resolution be adopted and approved by _____ Ayes and _____ Nays.

PASSED BY THE TOWNSHIP BOARD OF EDWARDSVILLE TOWNSHIP, MADISON COUNTY, ILLINOIS, IN REGULAR AND PUBLIC SESSION THIS 25TH OF MARCH, 2020.

ATTEST:

APPROVED:

Township Clerk

Township Supervisor

RESOLUTION NO. 2020-R08

**A RESOLUTION AUTHORIZING A CONTRACT WITH
SOUTHERN ILLINOIS UNIVERSITY EDWARDSVILLE FOR AN INTERN**

WHEREAS, Edwardsville Township wishes to provide students of Southern Illinois University Edwardsville a valuable and practical learning experience in township government through a graduate assistantship program.

NOW, THEREFORE, BE IT RESOLVED by the Township Board of Edwardsville, Madison County, Illinois as follows:

SECTION 1: That the Board of Trustees of Edwardsville Township will enter into a contract with the Board of Trustees of Southern Illinois University Edwardsville to employ one graduate assistant through the Department of Public Administration and Policy Analysis from May 16, 2020 through December 31, 2020.

SECTION 2: That the Board of Trustees of Edwardsville Township will agree to pay a total not to exceed \$9,644.55.

Motion was made by _____, seconded by _____
that the Resolution be adopted and approved by _____ Ayes and _____ Nays.

**PASSED BY THE TOWNSHIP BOARD OF EDWARDSVILLE TOWNSHIP, MADISON
COUNTY, ILLINOIS, IN REGULAR AND PUBLIC SESSION THIS 25th OF MARCH, 2020.**

ATTEST:

APPROVED:

Township Clerk

Township Supervisor

RESOLUTION NO. 2020-R09

**A RESOLUTION AUTHORIZING A CONTRACT RENEWAL WITH
SOUTHERN ILLINOIS UNIVERSITY EDWARDSVILLE FOR AN INTERN**

WHEREAS, Edwardsville Township wishes to provide students of Southern Illinois University Edwardsville a valuable and practical learning experience in township government through a graduate assistantship program.

NOW, THEREFORE, BE IT RESOLVED by the Township Board of Edwardsville, Madison County, Illinois as follows:

SECTION 1: That the Board of Trustees of Edwardsville Township will enter into a contract with the Board of Trustees of Southern Illinois University Edwardsville to employ one graduate assistant through the Department of Public Administration and Policy Analysis from May 16, 2020 through December 31, 2020.

SECTION 2: That the Board of Trustees of Edwardsville Township will agree to pay a total not to exceed \$9,999.76.

Motion was made by _____, seconded by _____
that the Resolution be adopted and approved by _____ Ayes and _____ Nays.

**PASSED BY THE TOWNSHIP BOARD OF EDWARDSVILLE TOWNSHIP, MADISON
COUNTY, ILLINOIS, IN REGULAR AND PUBLIC SESSION THIS 25th OF MARCH, 2020.**

ATTEST:

APPROVED:

Township Clerk

Township Supervisor

ROAD AND BRIDGE RESOLUTION NO. 2020-R01

A RESOLUTION AUTHORIZING THE PURCHASE OF ONE (1) USED BUCKET TRUCK NOT TO EXCEED \$35,000.00

WHEREAS, The Edwardsville Township Road and Bridge District wishes to purchase a used bucket truck; and

WHEREAS, Pursuant to 605 ILCS 5/6-201.7 the Township Road and Bridge Districts are responsible for the construction, maintenance, and repair of roads within their jurisdictions; and

WHEREAS, Pursuant to 605 ILCS 5/6-201.21, the purchase of new machinery or equipment that exceeds \$20,000 requiring a formal bid and acceptance of the lowest responsible bidder; and

WHEREAS, Pursuant to 605 ILCS 5/6-201.21, a formal bid can be waived if the equipment to be purchased has previously been titled, or has more than 200 hours on its operating clock, and is not subject to protection under warranty; and

WHEREAS, the Edwardsville Township Road and Bridge District needs a bucket truck for the purpose of tree trimming, painting sheds, placement of street signs, cleaning the Aircraft at Edwardsville Township Community Park, and other purposes; and

NOW, THEREFORE, BE IT RESOLVED by the Township Board of Edwardsville, Madison County, Illinois as follows:

SECTION 1: That the Board of Trustees of Edwardsville authorizes the purchase of one (1) used bucket truck by Edwardsville Township Road and Broad in an amount not to exceed \$35,000.

Motion was made by _____, seconded by _____ that the Resolution be adopted and approved by _____ Ayes and _____ Nays.

PASSED BY THE TOWNSHIP BOARD OF EDWARDSVILLE TOWNSHIP, MADISON COUNTY, ILLINOIS, IN REGULAR AND PUBLIC SESSION THIS 25th of MARCH, 2020.

ATTEST:

APPROVED:

Township Clerk

Township Supervisor