

Edwardsville Township
Facility Planning Committee

COMMITTEE MEETING MINUTES
For meeting held on July 18, 2014 at 3:30 p.m.
Hays Mallory Community Building
216 Crane Street in Edwardsville, Illinois

Committee Members Present: Al Suguitan, Paul McNamara, SJ Morrison, Paul Abert and Rod Vaught
Committee Members Not Present: Paul Pitts, Jamie Henderson
Township Staff/Recorder Present: April Crew-Kelly

Non-member attendees: Frank Miles, Kenny Krumeich, Jeanne Wojcieskak, Judy Klopmier

1. Welcome
 - a. Committee Chairman SJ Morrison called committee to order at 3:36 p.m.
 - b. Committee attendees verified.
 - c. Minutes from 5/2/14 Committee Meeting were reviewed and motion to approve minutes made by Mr. McNamara. Motion seconded by Mr.Suguitan. Minutes from 5/2/14 Committee Meeting approved.
2. Committee Objectives
 - a. The committee discussed the Comparable Use Report compiled by April Crew-Kelly.
 - i. Committee members agree the facilities other than the Hays Mallory Building available within the community provide comparable service for a wide demographic at a reasonable cost.
 - ii. Committee members agree the report is beneficial to provide alternatives and reinforce previous determination of the committee that for primarily financial reason, any option to maintain the Hays Mallory Building is not feasible.
 - b. The Committee discussed the City of Edwardsville Building Inspector Code.
 - i. Code is based on international building code, not just city-specific ordinances.
 - ii. Incorporates ADA-compliance and safety/fire code requirements.
 - iii. Combination of international code, ADA-compliance and safety/fire codes is a universally accepted format for Code Inspection.
 - c. The committee discussed timeline for the final recommendations to the Board of Directors.
 - i. Committee agreed this would be the last meeting and final proposal/report would be drafted for submission to the Township.
3. Committee Plan of Work
 - a. Reports updates - the committee identified five specific reports:
 - i. Life-Safety Review.
 1. City of Edwardsville Building Inspection completed report for the Township Office Building at 300 W. Park St. on May 1, 2014. Report reviewed during meeting.
 - ii. Potential Value of all property
 1. Official commercial inspection report for the Township Office Building at 300 W. Park St. was conducted for May 13, 2014. Report reviewed during meeting.
 2. Formal appraisal of parcels and structures for hays Mallory building and Township Offices combined completed May 2014. Report reviewed during meeting.
 - iii. Needs assessment - Information retained for future use by the Township; however, final report was determined to be unnecessary for Committee recommendations.
 - iv. Market Survey of comparable use locations – Completed and presented during meeting as identified.
 - v. Stakeholder survey – Completed.
4. Next Committee Meeting
 - a. Committee agreed this would be the last meeting and final proposal/report would be drafted for submission to the Township.
 - b. Motion to adjourn the meeting was made by Mr. Vaught. Motion seconded by Mr. Abert. Meeting was adjourned at 4:25 p.m.