

Edwardsville Township Meeting Minutes

January 28, 2014

The meeting of Edwardsville Township was called to order by Supervisor Miles at 7:00 p.m. Present were Supervisor Miles, Trustees Krumeich, Picarella, Kennett, Head, Assessor Klopmeier, Highway Commissioner Henschen and Clerk Schulte.

Trustee Picarella led the Pledge of Allegiance.

Motion to approve the minutes of the December 17, 2013 meeting made by Trustee Krumeich and seconded by Trustee Picarella. Motion Passed. Voting "Yes" were Trustees Krumeich, Picarella, Kennett, Head and Supervisor Miles.

Motion to approve the expenditures of the Township and Highway Funds for the month of December 7, 2013 thru January 17, 2014 made by Trustee Head and seconded by Trustee Kennett. Motion Passed. Voting "Yes" were Trustees Krumeich, Picarella, Kennett, Head and Supervisor Miles.

Supervisor Miles distributed the Public Hearing Notice from the Madison County Board of Appeals to be held on Wednesday, January 8, 2014.

Supervisor Miles distributed the December 2013 and the January 2014 Circuit Clerk Fines Report.

Supervisor Miles reported the quarterly meeting of the Madison County Township Officials will be Thursday, January 23, 2014 at the Pin Oak Township Building.

Motion to approve Ordinance No. 2013-008, an Ordinance adopting a Personal Policy, made by Trustee Kennett, and seconded by Trustee Head. Motion Passed. Voting "Yes" were Trustees Picarella, Kennett, Head and Supervisor Miles. Voting "No" Trustee Krumeich.

Supervisor Miles distributed proposed by-laws as Ordinance 2014-001 to be discussed in February. Supervisor Miles asked to be provided any comment or feedback.

Motion to approve Resolution No. 2014-R01, a resolution authorizing the deposit of monies received from the Illinois Replacement Tax into the IMRF Fund, made by Trustee Picarella and seconded by Trustee Kennett. Motion Passed. Voting "Yes" were Trustees Krumeich, Picarella, Kennett, Head and Supervisor Miles.

Supervisor Miles distributed Financial Services Committee Meeting Minutes, held on December 17, 2013 at 3:00 P.M. Supervisor Miles also reported the Committee met on January 28, 2014.

Supervisor Miles distributed Hays Mallory Community Building Committee Meeting Minutes, held on December 19, 2013 at 3:00 P.M. Supervisor Miles reported the committee suggested the building be inspected; inspection was held Monday January 27, 2014 and is waiting on report. February the Board will discuss the report. Trustee Krumeich introduced Board Member Bendix Stephenson. Trustee Krumeich expressed opposition to the Committee's findings.

Supervisor Miles reported the Township is hosting a concealed and carry event, Thursday February 27, 2014 at the LeClaire Room at N.O. Nelson Campus of Lewis and Clark Community College. The Township is partnering with Local Government Partnership of the Gateway Council of Governments. Presenters from the Illinois State Police and Illinois Municipal League and a panel discussion including Scott Williams, City of Collinsville and a St. Louis area mayor.

Trustee Head reported the Main Street Committee Center will host a Chicken Dinner at the Moose Hall on February 23, 2014.

Trustee Kennett reported the Glen Ed Chamber of Commerce is trying to increase membership. The Chamber also said that Edwardsville Township's membership is important.

There being no further business to come before this Board, Motion made by Trustee Head and seconded by Trustee Kennett to adjourn. Motion Passed.

Attest *Fred Schmitt*

Town Clerk

ORDINANCE NO. 2014-001

AN ORDINANCE ADOPTING BYLAWS

WHEREAS, it is reasonable for the Edwardsville Township Board of Trustees to have Bylaws to guide the proceedings and actions of the Board of Trustees; and

WHEREAS, the Board wishes to adopt Bylaws.

NOW, THEREFORE, BE IT ORDAINED by the Township Board of Edwardsville, Madison County, Illinois as follows:

SECTION 1: That the Bylaws attached hereto are hereby adopted as the Bylaws of Edwardsville Township.

SECTION 2: That the attached Bylaws replace and supersede all other motions, resolutions, or ordinances previously passed by this Board regarding the proceedings and actions of the Board of Trustees.

SECTION 3: That this ordinance shall be effective immediately upon its passage and approval.

ADOPTED BY THE TOWNSHIP BOARD OF EDWARDSVILLE TOWNSHIP, MADISON COUNTY, ILLINOIS, IN REGULAR AND PUBLIC SESSION THIS 25th OF FEBRUARY, 2014, PURSUANT TO A ROLL CALL VOTE.

BOARD OF TRUSTEES

AYE

NAY

ABSENT

Donna Hamilton
Johnny Freeman
Dale Head
John

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ATTEST:

APPROVED:

Fred Schultz
Township Clerk

[Signature]
Township Supervisor

Edwardsville Township Bylaws and Procedures

ARTICLE I – MEETINGS OF THE TOWNSHIP BOARD OF TRUSTEES

SECTION 1: All meetings of the Edwardsville Township Board of Trustees shall be held upon notice given by the Township Supervisor, which said notice shall conform to the Open Meetings Act as provided for in state statutes.

SECTION 2: All meetings of the Edwardsville Township Board of Trustees shall be open to the public and held in conformance to Robert's Rules of Order, latest edition.

SECTION 3: Regular meetings of the Edwardsville Township Board of Trustees are held on the fourth Tuesday of each month at 7:00 PM.

SECTION 4: Special meetings shall be called by the Township Clerk on the written request of the Supervisor or of any two members of the Board of Trustees, on at least 48 hours written notice to each member of Board of Trustees, served personally or left at his usual place of residence.

No business shall be transacted at any special meeting of the Edwardsville Township Board of Trustees except for which it is called, as set out in the notice of such meeting.

SECTION 5: If a "bona fide" emergency situation requires the calling of an emergency meeting, the Township will give notice of the emergency meeting as soon as practicable.

SECTION 6: Any member who has any conflict of interest in any matter before the Edwardsville Township Board of Trustees shall remove themselves from consideration of any matter which will come before the Board.

SECTION 7: The Township Supervisor shall have the power to cancel or continue meetings, as may be necessary or convenient for the transaction of the Board's business.

SECTION 8: No meetings shall be conducted without a quorum physically present. A quorum shall consist of a majority of the Board of Trustees.

SECTION 9: Meetings of the Edwardsville Township Board of Trustees shall proceed substantially as follows:

Call to Order

The Township Supervisor officially calls the meeting to order by announcing the date and time.

Pledge

The Supervisor shall designate one of the audience or a Board member to lead the pledge of allegiance. All present rise and face the flag for the pledge.

Roll Call

The Township Clerk takes a roll call of the Board members present beginning with the senior Trustee first and the newest Trustee last and a quorum is determined.

Presentations

Any formal recognitions, presentations, etc. are made at this time, as requested.

Public Hearing

Any required formal public hearings are called as necessary. Relative public commentary is heard.

Citizen Participation

The public is invited to present commentary at will regarding any item not on the agenda. Each person addressing the Board shall first give their name and address in an audible tone of voice for the record. All remarks shall be addressed to the Board as a body and not to any member thereof. No one other than the Board and the person having the floor, shall be permitted to enter into any discussion, either directly or through a member of the Board, without the permission of the Supervisor.

Communications

Letters from the public or directed to the Township will not appear on the Board agenda as individual matters for discussion but will be distributed as part of the Board agenda packet with a cover sheet identifying the author and subject matter and will be listed under "Communications". All communications shall be simply deemed received without any formal action by the Board. A Trustee may refer a communication for action, if appropriate, or prepare an action item for placement on a future agenda.

Consent Agenda

The Township Supervisor introduces the Consent Agenda by announcing that items on the Consent Agenda have been deemed non-controversial by the Supervisor and Town Clerk. No item will be discussed unless a Trustee specifically requests that it be removed from the agenda for that purpose. Any citizen wishing to address the Township on any of these items must advise the Clerk prior to the reading of the Consent Agenda. Once the items are removed the Town Clerk proceeds to read the remaining items on the Consent Agenda. The Supervisor requests a motion to approve the Consent Agenda and the Town Clerk takes a roll call vote. Items removed are then discussed individually with the Town Clerk announcing each item. Discussion/action follows until all items are addressed.

Committee Reports

Any Standing Committee or Special Committees that have been appointed may make their report at this time.

Action Items

The Supervisor introduces all agenda items as listed under Action Items. Discussion follows with consideration and motions are made to approve action items.

Agenda Items under New Business

The Supervisor introduces all agenda items as listed under New Business. Discussion follows with consideration and motions are made to approve such items as necessary.

Agenda Items under Old Business

Once the Supervisor has announced that the Board has completed all items under New Business, items listed are discussed and action is taken if necessary.

Supervisor's and Trustee Comments

The Supervisor may wish to make announcements or address pertinent issues at this time and Trustees may make comments on pertinent issues.

Highway Commissioner Comments

The Township Highway Commissioner may wish to make announcements or address pertinent issues at this time.

Township Assessor Comments

The Township Assessor may wish to make announcements or address pertinent issues at this time.

Executive Session

The Township Board may recess to meet in private to discuss matters such as personnel, land acquisition and collective bargaining and in the motion going into Executive Session such stipulation must be addressed. No final action is ever taken in Executive Session. The Board must reconvene back into regular session where they may take action on the matters discussed in Executive Session.

Adjournment

The Township Supervisor officially calls for a motion to adjourn the meeting. A vote is taken and the meeting concludes.

SECTION 10: Township Actions

The Edwardsville Township Board of Trustees shall act only by ordinance, resolution, or motion. All legislative enactments shall be in the form of ordinances. All other actions, except as herein provided, may be in the form of resolutions or motions. A true copy of every ordinance, and

resolution hereafter adopted shall be numbered and recorded in the official records of the Township.

SECTION 11: Motions and Precedence of Motions

When a question is before the Board, no motion shall be entertained except:

- a) To adjourn,
- b) To fix the hour of adjournment,
- c) To lay on the table,
- d) For the previous question,
- e) To postpone to a certain day,
- f) To refer,
- g) To amend,
- h) To substitute, and
- i) To postpone indefinitely.

These motions shall have precedence in order indicated. Any such motion, except a motion to adjourn, amend, or substitute, shall be put to a vote without debate.

SECTION 12: Disorderly Conduct

If any person acts in a disorderly manner at any meeting and, after notice from the moderator, persists in that conduct, the moderator may order the person to withdraw from the meeting. If the person refuses to withdraw, the moderator may order any police officer or other person to take the disorderly person from the meeting and confine him or her in some convenient place until the meeting is adjourned. The person refusing to withdraw shall, for that offense, forfeit a sum not exceeding \$10 for the use of the Township to be recovered in a civil action in the name of the Township in the circuit court.

ARTICLE II – ABSENCES AND VACANCIES

SECTION 1: If a Trustee cannot attend a Board meeting, they shall notify the Township Supervisor of their intended absence in order to obtain an excused absence. Any Trustee who fails to attend five meetings consecutively without an excused absence, shall be deemed absent from the Board, and the Township Supervisor shall then fill the vacancy by appointment with consent of the Board.

SECTION 2: The following absences will be considered excused:

- a) personal illness or disability,
- b) a family or other emergency, or
- c) the business of the Township.

SECTION 3: The Board of Trustees shall annually designate a Supervisor Pro-Tem to serve in the absence of the Supervisor. The Supervisor Pro-Tem shall act only to conduct the business of the Township at the meeting on the absence of the Supervisor. The Supervisor Pro-Tem shall be designated by nomination and vote by the Trustees present at such meeting.

ARTICLE IV - AMENDMENT OF RULES

SECTION 1: These rules may be amended by an affirmative majority vote of all members of the Board.

SECTION 2: Any proposed amendment must be presented in writing at a regular or special meeting preceding the meeting at which the vote is taken

These foregoing rules and regulations are hereby adopted by the Board of Trustees of Edwardsville Township, Madison County, Illinois on this _____ day of _____, 2014

Supervisor

Town Clerk

RESOLUTION NO. 2014-R01

A RESOLUTION AUTHORIZING THE DEPOSIT OF MONIES RECEIVED FROM THE ILLINOIS REPLACEMENT TAX INTO THE IMRF FUND

WHEREAS, Edwardsville Township will receive Replacement Tax from the Illinois Department of Revenue; and

WHEREAS, bonded indebtedness or pension levies constitute first and second liens on the Replacement Tax received.

NOW, THEREFORE, BE IT RESOLVED by the Township Board of Edwardsville, Madison County, Illinois as follows:


SECTION 1: That the Board of Trustees of Edwardsville Township will deposit five thousand dollars (\$5,000.000) of the Replacement Tax received from January 1, 2014 through December 31, 2014 into the Illinois Municipal Retirement Fund and the balance received during that period into the General Town Fund.

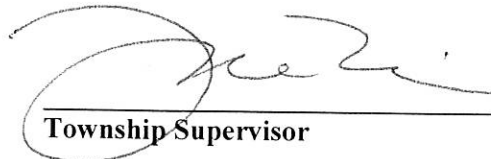
Motion was made by TRUSTEE Picarella, seconded by TRUSTEE Kennet that the Resolution be adopted and approved by 5 Ayes and 0 Nays.

PASSED BY THE TOWNSHIP BOARD OF EDWARDSVILLE TOWNSHIP, MADISON COUNTY, ILLINOIS, IN REGULAR AND PUBLIC SESSION THIS 28TH OF JANUARY, 2014.

ATTEST:

APPROVED:


Township Clerk


Township Supervisor