

Edwardsville Township
Facility Planning Committee

COMMITTEE MEETING MINUTES
For meeting held on April 11, 2014 at 3:30 p.m.
Hays Mallory Community Building
216 Crane Street in Edwardsville, Illinois

Committee Members Present: Paul Pitts, Jamie Henderson, Paul McNamara, SJ Morrison, and Rod Vaught
Committee Members Not Present: Al Suguitan, Paul Abert
Township Staff Present: April Crew-Kelly

1. Welcome
 - a. Committee Chairman SJ Morrison called committee to order at 3:37 p.m.
 - b. Committee attendees verified.
 - c. Minutes from 3/28/14 Committee Meeting were reviewed and correction identified to change the heading to read 3:30 as the time for the meeting.
 - d. Motion to approve minutes from 3/28/14 Committee Meeting with the correction as identified made by Mr. Vaught. Motion seconded by Mr. Henderson. Minutes from 3/28/14 Committee Meeting approved.
 - e. SJ Morrison introduced SIUE MPA intern April Crew-Kelly.
2. Committee Objectives
 - a. The committee discussed conditions of Township facilities.
 - i. The committee discussed estimated renovation costs compiled for the HMCC that only include estimates to complete the necessary repairs to put the facility in compliance with current life safety codes.
 - ii. It was discussed that an official real estate appraisal of the property would be necessary to align estimated costs of repairs/upgrades to overall value of the property to determine best cost benefit to the Township.
 - iii. Mr. Vaught discussed a working matrix of outcome options.
 - b. The committee discussed news media coverage of Hays Mallory Building.
 - i. Requested copies of any published news articles kept by Township.
 - c. The committee discussed timeline for the final recommendations to the Board of Directors.
 - i. Information regarding the Township Tax Levy and Budget Cycle was provided by Ms. Crew-Kelly.
 - ii. Due date for final recommendations to be based on annual Township Tax Levy and Budget Cycle and is projected for late summer 2014.
3. Committee Plan of Work
 - a. Reports updates - the committee identified five specific reports to be produced:
 - i. Life-Safety Review – update provided by Mr. Henderson.
 1. He identified estimated renovation costs compiled for the HMCC that only include estimates to complete the necessary repairs to put the facility in compliance with current life safety codes.
 2. Costs for cosmetic upgrades, parking lot repairs, deferred maintenance and other non-Life-Safety issues are likely to add significant cost to the estimates.
 3. Mr. Henderson will provide a final cost estimate report with a specific breakdown of areas – life/safety, cosmetic, deferred maintenance.
 - ii. Potential Value of all property – update provided by Mr. Morrison
 1. Informal real estate assessment of the HMCC structure and land with and without the existing structures was conducted March 31, 2014 with Mr. Morrison in attendance.
 - a. Assessment provides only unofficial numbers for parcels and structure, no documentation.
 - b. Committee agreed a formal appraisal of parcels and structures was needed to provide accurate recommendations.

