

# Roadway Sign Inspection and Maintenance Policy

## For Edwardsville Township, Madison County, IL

### Purpose

The purpose of this policy is to formalize and document inspection and operational procedures to maximize the effectiveness of Edwardsville Township roadway signs and balance maximum sign effectiveness, public safety, and aesthetic performance while maintaining fiscal responsibility.

### Goal

The goal of this policy is to confirm and formalize public works inspection, inventory, and maintenance procedures with respect to Edwardsville Township roadway signs and to balance maximum sign effectiveness, public safety, and aesthetic performance with fiscal responsibility.

### INSPECTION AND INVENTORY

An inventory of all signs will be maintained by Edwardsville Township. This inventory will include a history of inspection and condition of the signs. All signs will be inspected on an annual basis.

Sign inspections will confirm that the sign is in the place and will document the appearance, condition, and reflectivity of the sign as well as visibility of the sign with regard to obstructions (i.e.: trees that have grown in front of signs).

The person or persons conducting the sign inspection shall be trained to carry out the required duties in conformance with Edwardsville Township inspection procedures.

### SIGN CONDITIONS

Signs are rated on appearance and reflectivity, and placed into one of the following three levels.

Level One – Good: Level Two – Marginal: Level Three – Replace:

### ACTION

When signs reach Level two or three, they are replaced as workload and budget restraints warrant. If there is a safety issue then, at the discretion of the Highway Commissioner or designee, the sign will be replaced as soon as is reasonable based on the availability of work force.

### VISABILITY OF SIGNS

When the visibility of a sign is found to be impaired by other signs, trees, shrubs, etc. so that the effectiveness of the sign is significantly reduced, the Highway Commissioner will dispatch crews to bring the sign back to a functional level, as manpower and workload permit.

### INTERPRETATION

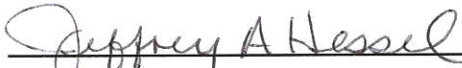
Edwardsville Township acknowledges that all signs cannot be maintained in perfect condition due to fiscal and practical constraints. The timing of maintenance and inspection will be planned within the scope of the study at the discretion of the Highway Commissioner within the scope of the current operating budget, to balance safety and appearance.




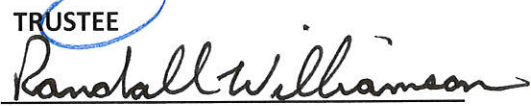
**RESOLUTION**

**IT IS HEREBY RESOLVED BY THE TOWN BOARD OF EDWARDSVILLE TOWNSHIP, Madison County, Illinois to adopt the ROADWAY SIGN INSPECTION AND MAINTENANCE POLICY FOR Edwardsville Township, Madison County, IL.**

Dated this 24th day of January 24, 2012.

  
MICHAEL L CAMPBELL, SUPERVISOR

  
JEFFREY HESSEL, HIGHWAY COMMISSIONER

  
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Attest:   
FRED SCHULTE, TOWN CLERK