

EDWARDSVILLE TOWNSHIP TREE PLANTING DEDICATION POLICY

Edwardsville Township manages the Edwardsville Township Park. The park includes trees in parkways, median strips, public areas and other related parkland areas.

It is the policy of the Township to accept donations for planting dedication trees and to accept donations of trees that meet the Township's minimum requirements and conditions for planting. The Township Supervisor shall approve a location for planting, taking into consideration the site requirements and desirable tree species as described herein.

Edwardsville Township will make all diligent efforts for the tree's growth, but will not be held responsible should the tree die or become diseased. Should a tree become diseased or die, the Township shall cause its removal.

Dedication trees can be donated to celebrate the birth of a child, to celebrate a special event, to honor a special person in your life, in memory of the deceased, etc. The planting of dedication or donation trees is not limited to these purposes.

Anyone wishing to donate funds or to donate dedication trees shall first complete a Dedication Tree Planting application. The program is available only to Edwardsville Township residents.

Applicants will be notified of available sites for planting and the variety of tree(s) desirable at those sites. Applicants will be given an option to purchase a tree for planting, or to donate funds for a tree to be purchased by the Township.

The Township Supervisor will schedule tree planting upon approval of the application and acceptance of the donation by the Township Board.

Each donation will be recognized by the issuance of a card of acknowledgement to both the applicant and the honoree or the honoree's family when the tree is planted.

Tree Species

New trees shall generally be of the same species as the predominate species located within the park. If the existing species type is determined to be inappropriate, then a similar, compatible species shall be planted that preserves the aesthetic qualities of the existing trees located in the park.

Among other relevant factors, the size of the tree at maturity and ongoing tree maintenance shall be considerations for all tree species selection.

Minimum Planting Size

Trees shall be single stemmed trees, 1½" caliper (or larger) measured at breast height.

Minimum container size shall be a 24" box for trees specified as 1½" caliper.
The standard tree size shall be 6-10 feet in height.

The root ball of each tree must hold intact during planting and be sized to contain adequate roots for good tree growth. Trees must not exhibit signs of being root bound from being in a container too long.

Additionally, all trees shall be disease free, have a symmetrical, well-balanced crown and be capable of standing on their own without the nursery stake upon final inspection.

Planting Site

Planting sites shall be determined by the Township Supervisor. The planting site must meet the following minimum requirements.

- 1.) Adequate spacing (both above ground and under ground) must be present to allow healthy growth to maturity.
- 2.) Location must be conducive to good management practices and does not significantly disrupt maintenance activities or utilities within the park.
- 3.) Water must be reasonably available for the maintenance of the tree.
- 4.) Trees shall not be planted where they would interfere with the growth of other trees in the immediate area or be overshadowed by an existing tree.
- 5.) The planting site shall allow five feet minimum distance from gas, electric or water meters.
- 6.) Location shall be fifteen feet from street lights, ten feet from fire hydrants, and five feet from walkways, driveways or other hardscape features such as pavilion areas.
- 7.) Site shall not be within 75-feet of the point of intersection of streets.

**EDWARDSVILLE TOWNSHIP APPLICATION FOR
TREE PLANTING DEDICATION**

Applicant: _____

Address: _____

Date: _____

Phone: _____ Cell: _____

This Tree Planting is dedicated to: _____

Tree Species Preference: (Tree preference must meet the minimum tree selection/criteria in the policy. Sites must also be pre-approved)

Preferred Tree Species: _____

Preferred Planting Site Location: _____

Applicant acknowledges the following minimum requirements and conditions on the tree planting:

- 1) Tree size is a minimum 24" box size 1/1/2 minimum caliper
- 2) Selection and planting sites shall be determined by the Township Supervisor in consideration of applicant preference
- 3) Applicant will be given option of donating a tree that meets the minimum requirements or a donation to the park

Signature: _____ Date: _____

Applicant will be notified of the availability of the tree planting site(s) and tree variety for planting as soon as possible. Once the location and species has been determined, applicant will be given an opportunity to donate the tree or to make a monetary donation for its purchase and planting.

Office Use Only

Application Received:

Tree Species:

Check received:

Confirmation Letter sent:

Comments:

Reviewed:

Site:

Donation accepted: